



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

P.O. Box 11399, Pensacola, FL • 32524-1399  
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 | [www.ecrc.org](http://www.ecrc.org)

**MEETING OF THE TRANSPORTATION PLANNING ORGANIZATION**  
**Wednesday June 26, 2024 - 3:30 p.m.**  
**Bay County Transit Office, 1010 Cone Ave Panama City, FL 32401**

**Technical Coordinating Committee (TCC) - 11:00 a.m.**  
**Citizens' Advisory Committee (CAC) - 1:30 p.m.**

**CALL TO ORDER / INVOCATION / PLEDGE – Chair Pamn Henderson**

**APPROVAL OF AGENDA**

Any new action items to be added to the agenda must be approved by a vote of two-thirds (2/3) of the TPO members present.

**PUBLIC FORUM**

Please obtain a speaker request form from ECRC staff. Speakers are asked to limit their remarks to three minutes.

**FDOT UPDATE:**

1. **FDOT Update** - *Mr. Bryant Paulk, AICP, Florida Department of Transportation (FDOT) Urban Liaison*

**PLANNING AND TRANSIT CONSENT AGENDA:**

1. **ALL COMMITTEES** - Approval of April Meeting Minutes
2. **ENCLOSURE A – TPO ONLY** - Consideration of the Membership Certification for Bay County Transportation Disadvantaged Coordinating Boards – *Howard Vanselow, ECRC Staff*

**PLANNING ACTION ITEMS:**

1. **ENCLOSURE B– ALL COMMITTEES - ROLL CALL VOTE – PUBLIC HEARING REQUIRED**  
Consideration of Resolution BAY 24-15 Adopting the Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP) - *Gary Kramer, ECRC Staff*

2. **ENCLOSURE C - ALL COMMITTEES** Consideration of Resolution BAY 24-14 Adopting the Bay FY 2026-2030 Project Priorities – *Gary Kramer, ECRC Staff*
3. **ENCLOSURE D- ALL COMMITTEES** – Election of TPO and Advisory Committee Chair and Vice Chair for FY 2025 (July 1, 2024 – June 30, 2025)

#### **PLANNING PRESENTATIONS ITEMS:**

1. **ENCLOSURE E – ALL COMMITTEES** - Emerald Coast Safety Action Plan for the Safe Streets for All (SS4A) Grant Update – *Lindsay Slautterback, Kimley-Horn*
2. **ENCLOSURE F - ALL COMMITTEES** – Introductory Presentation for the Smart Regions Master Plan- *Terry Shaw, P.E., Kimley-Horn (virtual)*

#### **ENCLOSURE G - PLANNING INFORMATION ITEMS** (no presentation necessary):

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – April 2024
3. Letter to FDOT RE: Signage on Thomas Drive Bridge
4. Letter to FDOT RE: Request for Access Management Study on MLK Jr. Blvd.
5. Letter to TPO from Florida Department of Commerce RE: Submittal of TIP
6. Meeting Notice for Transportation Alternative Workshop (February 2024)
7. Letter to FDOT RE: TIP Amendment
8. MPO Joint Certification Statement
9. 2024 Bay County TPO Meeting Schedule

#### **TRANSIT AGENDA**

##### **TRANSIT ACTION ITEMS:**

1. **ENCLOSURE H – TPO ONLY** – Nomination of Transit Sub-Committee Member – *Mary Beth Washnock, ECRC Staff*
2. **ENCLOSURE I – TPO ONLY** - Consideration of Resolution Bay 24-16 Approving Draft Bill Language for Proceeding with the Necessary Legislative Process for Creation of a New Independent Transit Authority – *Ashley Stukey, Bay County BOCC*

#### **TRANSIT UPDATE**

#### **LEGAL UPDATE – Burke, Blue, Hutchison, Walters & Smith, P.A.**

**OTHER BUSINESS** – The next Bay TPO meeting will **tentatively be held on August 7th**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC will meet at 1:30 p.m. All meetings will be held at the Bayway Public Transit System, Administration and Meeting Facility, 1010 Cone Ave, Panama City, Florida 32401. For more information, contact Mary Beth Washnock, TPO Coordinator at [marybeth.washnock@ecrc.org](mailto:marybeth.washnock@ecrc.org) or 850-332-7976 x 228.

Coordinator at [marybeth.washnock@ecrc.org](mailto:marybeth.washnock@ecrc.org) or 850-332-7976 x 228.

**ADJOURNMENT:** Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)

*Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodations for access will be made in accordance with the American with Disabilities Act and for languages other than English. Please notify ECRC Public Involvement of any special requirements or requests at [publicinvolvement@ecrc.org](mailto:publicinvolvement@ecrc.org) or email Leandra Meredith at [Leandra.Meredith@ecrc.org](mailto:Leandra.Meredith@ecrc.org). You may also call 1800-226-8914 or 1-800-955-8771 for TTY-Florida. All requests should be made at least 48 hours in advance.*

*Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea inglés. Notifique a la Ada Clark ([ada.clark@ecrc.org](mailto:ada.clark@ecrc.org)) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.*

# **FDOT UPDATES**

# **PLANNING AND TRANSIT CONSENT AGENDA**

**BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION MEETING MINUTES**  
**EMERALD COAST REGIONAL COUNCIL (Designated staff)**  
**Bay County Transit Office**  
**1010 Cone Ave, Panama City, FL 32401**  
**April 24, 2024**

**MEMBERS IN ATTENDANCE:**

Pamn Henderson, CHAIR	City of Callaway
Clair Pease	Bay County Commission
David Griggs	City of Callaway
Judy Vandergrift	City of Lynn Haven
Pat Perno	City of Lynn Haven
Josh Street	City of Panama City
Michael Rohan, Sr.	City of Panama City
Janice Lucas	City of Panama City
Mary Coburn	City of Panama City Beach
Michael Jarman	City of Panama City Beach
<i><u>Virtual Attendance:</u></i>	
Robert Carroll, VICE-CHAIR	Bay County Commission

**MEMBERS NOT IN ATTENDANCE:**

William Dozier	Bay County Commission
Tommy Hamm	Bay County Commission
Doug Moore	Bay County Commission
Jerry Smith	City of Mexico Beach
Brian Grainger	City of Panama City
Jenna Flint Haligas	City of Panama City
Stacie Galbreath	City of Parker
Cindy Hamre	City of Springfield

**OTHERS IN ATTENDANCE:**

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Cory Wilkinson	HDR
Kristi Warren	Disability Resource
John Hagan	Citizen
Ben Janke	City of Lynn Haven
Kathy Rudd	CPWG
Sherri Foster	Transit
Harrisson Neilly	Transdev
Brandon Curvis	Bayway
Trey Kolmetz	Bayway
Gene Keen	Bayway

## BAY COUNTY TPO Meeting Minutes

April 24, 2024 (Page 2 of 9)

Ashley Stukey	Bay County
<u>Virtual Attendance:</u>	
Ian Satter	FDOT
Mark Brock	FDOT
Jim Smith	FDOT
Marilynn Farrow	City of Milton
Wiley Page	Atkins
Christopher Cochran	Madrid CPWG
Cheri Moon	Tyndall Airforce Base
Brue Bannhont	
Gary Houston	
Denise Imbler	

### **EMERALD COAST REGIONAL COUNCIL STAFF:**

Austin Mount  
Mary Beth Washnock  
Gary Kramer  
Leandra Meridith  
Tiffany Bates  
Angela Bradley  
Jill Nobles

#### Virtual Attendance:

Gabrielle McVoy  
Katie Fults  
Howard Vanselow  
Jill Strickler  
Gina Watson  
Renee Quick  
Tammy Neal

### **CALL TO ORDER / INVOCATION / PLEDGE – Chair Pamn Henderson**

Chair Henderson called the meeting to order.

### **APPROVAL OF AGENDA**

Mary Beth Washnock stated that staff received a letter from the Callaway Planning Board addressed to the TPO, TCC, and CAC chairs, requesting they consider supporting extending the widening project on Highway 22 approximately 1.3 miles from Star Avenue to Park Place Road. Mary Beth Washnock asked that this item be added to the agenda.

**Commissioner Griggs moved to approve the agenda as amended. The motion was seconded by Councilmember Coburn, and it was unanimously approved.**

**PUBLIC FORUM:** There were no speakers.

**FDOT UPDATE: FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons***

Bryant Paulk stated that FDOT is in the initial phases of a PD&E study on SR 20 from SR 79 to US 231. FDOT will look at safety improvements and capacity improvements. There will be a virtual project update on June 20<sup>th</sup>. The finalization of the PD&E and a public hearing will be held in the fall of this year. At that time the TPO will need to incorporate what they would like to see move forward in this project into the LRTP.

Chair Henderson asked about SR 22 and possible funding. Bryant Paulk stated that FDOT is looking at the possibility of advancing both right of way acquisition and construction.

Commissioner Street asked about the intersection at Bayou Drive and 23<sup>rd</sup> Street and stated that due to the 390 expansion project, the access point from a left out, has been taken away. Commissioner Street asked if FDOT could look at that intersection because there is no other way out of the neighborhood than that point. Bryant Paulk stated that FDOT would take another look at that location.

Commissioner Griggs asked about the status of the Tyndall Flyover and US 231 at Titus. Bryant Paulk stated that the flyover is near completion and FDOT expects it to be finished in late spring of this year. The Titus project is let for construction in the first of the next calendar year. Bryant Paulk stated that it remains on schedule.

Mary Beth Washnock stated that there was a request from the Citizens' Advisory Committee (CAC) to have the Chair sign a letter to the FDOT District 3 Secretary requesting that the Department investigate the possibility of installing additional signage on the eastbound right lane of the Thomas Drive Bridge flyover to alert motorists that the lane is ending. This was requested due to the safety concerns that were expressed by the CAC in the earlier meeting.

**Councilmember Coburn moved to authorize the TPO chair sign a letter to the FDOT District 3 Secretary requesting that the Department investigate installing additional signage on the eastbound right lane of the Thomas Drive Bridge flyover to alert motorists that the lane is ending. Commissioner Perno seconded the motion, and it was unanimously approved.**

Commissioner Perno asked about the widening project that will fall behind the resurfacing project on the SR 390 Bayou Bridge replacement project. Bryant Paulk stated that the project falls behind the two large segments of US 231 on the TPO's priority list. Bryant Paulk stated that FDOT is struggling to keep those projects fully funded and that the US 231 projects need to get under construction first.

**PLANNING AND TRANSIT CONSENT AGENDA:**

1. **ALL COMMITTEES - Approval of January 31, 2024 Meeting Minutes**
2. **ENCLOSURE A – TPO ONLY - Consideration of Resolution BAY 24-10 Amending the Fiscal Year (FY) 2023 – FY 2024 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds**
3. **ENCLOSURE B - ALL COMMITTEES – Consideration of Resolution BAY 24-09 Adopting the Fiscal Year (FY) 2025 – FY 2026 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**
4. **ENCLOSURE C – ALL COMMITTEES- Consideration of Resolution Bay 24-13 Issuing a Letter of Support for the Federal Highway Administration (FHWA) Prioritization Process Pilot Program (PPPP) Discretionary Grant Application**

**Councilmember Jarman moved to approve the consent agenda items. Commissioner Perno seconded the motion, and it was unanimously approved.**

**PLANNING ACTION ITEMS:**

1. **ENCLOSURE D – ALL COMMITTEES - ROLL CALL VOTE - Consideration of Resolution Bay 24-08 Amending the FY 2024-2028 Transportation Improvement Program to Add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for Financial Project Identification (FPID) Number 4536011 in FY 2024/2025 at a Total Cost of \$406,000 – *Bryant Paulk, AICP, FDOT***

Bryant Paulk presented the TIP amendment.

**Councilmember Jarman moved to authorize the TPO chair to sign Resolution Bay 24-08 amending the FY 2024-2028 Transportation Improvement Program to add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for FPID number 4536011 in FY 2024/2025 at a total cost of \$406,000. The motion was seconded by Commissioner Pease.**

**Roll Call Vote**

Mayor Henderson	Yes
Commissioner Pease	Yes
Commissioner Carroll	Yes
Commissioner Griggs	Yes
Commissioner Vandergrift	Yes

Commissioner Perno	Yes
Commissioner Street	Yes
Mayor Rohan	Yes
Commissioner Lucas	Yes
Council Member Coburn	Yes
Council Member Jarman	Yes

**The motion was unanimously approved.**

**2. ENCLOSURE E - ALL COMMITTEES - Consideration of Resolution Bay-24-07 Adopting the 2024 Transportation Alternatives (TA) Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 - 2030 Tentative Work Program- *Angela Bradley, ECRC Staff***

Ben Janke, City of Lynn Haven, addressed the board regarding the TA application for the Rails to Trails extension along Ormand Avenue to the Bay County line. Ben Janke stated that the segment is going to be vital to help close the gap and provide an overall seven mile Rails to Trails loop.

Angela Bradley presented the 2024 TA set-aside ranked projects for FY 2026-2030 and stated that the final priority ranking is due to FDOT on April 26<sup>th</sup>. ECRC staff will submit the final ranking from the TPO to FDOT.

**Commissioner Street moved to authorize the TPO chair to sign Resolution Bay-24-07 adopting the 2024 TA Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 - 2030 Tentative Work Program. The motion was seconded by Commissioner Perno and was passed unanimously.**

**3. ENCLOSURE F - ALL COMMITTEES - Consideration of Resolution Bay 24-11 Amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws - *Austin Mount, ECRC Staff***

Austin Mount presented the recommended Bylaw changes.

**Councilmember Jarman moved to authorize the TPO chair to sign Resolution Bay 24-11 amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws, with the officers serving a one year term. The motion was seconded by Commissioner Pease and was passed unanimously.**

**4. ENCLOSURE G - ALL COMMITTEES - Consideration of Resolution BAY 24-06**

**Adopting the Scope of Services for the Bay County TPO 2050 Long Range Transportation Plan Update – Gary Kramer, ECRC Staff**

Mary Beth Washnock presented the scope of services for the Bay County TPO 2050 LRTP update.

**Commissioner Perno moved to authorize the TPO chair to sign Resolution BAY 24-06 adopting the scope of services for the Bay County TPO 2050 Long Range Transportation Plan update. The motion was seconded by Commissioner Pease and was passed unanimously.**

**5. ENCLOSURE H - ALL COMMITTEES – Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members- Gary Kramer, ECRC Staff**

Mary Beth Washnock stated that the TPO needed to appoint steering committee members for the Bay County 2050 LRTP and provided the TCC and CAC recommendations for their volunteers.

**Councilmember Coburn moved to appoint Bay TCC members Eddie Cook, Keith Bryant, Cliff Johnson, and Clint Murphy and CAC members Paul Bohac and James Pretlow to the Bay County TPO 2050 LRTP Steering Committee. The motion was seconded by Commissioner Perno and was passed unanimously.**

**ADD ON ITEM:**

Mary Beth Washnock stated that the Callaway Planning Board sent a letter to the TPO and committees regarding the widening project of Highway 22, approximately 1.3 miles from Star Avenue to Park Place Road. The letter stated that currently over 460 homes, four commercial businesses, one church, and the Callaway Sports Complex exist within this area and require the primary use of this stretch of roadway. Park Place is being developed to house over 200 new homes when completed, and zoning has been approved for the additional developments of 272 multifamily units and 340 single family homes. The letter concluded by stating the extension would be a great start to tying into the Gulf Coast Parkway from US 98 (SR 30) to US 231 (SR 75), listed in the 2045 Bay County TPO LRTP and that it would serve well as an additional evacuation route once that project is approved and funded.

Mary Beth Washnock stated that no action needed to be taken and that this information could be included in the coming LRTP process. Bryant Paulk stated that

this needs a full PD&E study and that the recommendation from FDOT is that if the TPO or TCC wants this to move forward, to include it in the upcoming 2050 LRTP.

#### **PLANNING PRESENTATIONS ITEMS:**

**1. ENCLOSURE I - ALL COMMITTEES – Introductory Presentation for the Smart Regions Master Plan- *Terry Shaw, P.E., Kimley-Horn***

Terry Shaw presented the Smart Regions Master Plan.

**2. ENCLOSURE J - ALL COMMITTEES – Florida Greenways and Trails (FGT) Presentation- *Angela Bradley, ECRC Staff***

Angela Bradley presented the FGT.

**3. ENCLOSURE K - ALL COMMITTEES – Review of Draft Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP)- *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County FY 25-29 TIP.

**4. ENCLOSURE L - ALL COMMITTEES – Draft Bay County TPO FY 2026-2030 Project Priorities – *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County TPO FY 2026-2030 Project Priorities. Leandra Merdith went over the public outreach efforts for the project priorities.

#### **PLANNING INFORMATION ITEMS (no presentation necessary):**

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – January 2024
3. Joint TPO Meeting Summary – February 2, 2004
4. Project Request Letter from the City of Callaway
5. 2024 Bay TPO Meeting Schedule

#### **TRANSIT AGENDA**

#### **TRANSIT ACTION ITEMS:**

**1. ENCLOSURE M - ALL COMMITTEES – Consideration of Resolution Bay 24-12 Authorizing the Surplus of the Commercial Land Site Located on Douglas Road**

Lamar Hobbs stated that on May 23, 2008, the Bay County TPO procured an approximate 13.8-acre parcel of vacant zoned commercial land for \$400,000.00. The property was procured using federal grant funds provided by the FTA to build a transit and administrative fleet/maintenance facility. After procuring the property, the TPO chose to consider other locations for the transit facility and made the decision to purchase the property where the current transit facilities are located.

Lamar Hobbs stated that on March 28, 2024, a new property appraisal was ordered at the request of FTA to determine the fair market value. The property appraisal valued the property at \$450,000.00. As the parcel of land has remained unused and will not be used for project purposes in the foreseeable future, the TPO must determine a disposition alternative. In discussions with FTA, it was recommended that the property be competitively marketed and sold to repay FTA the greater of its share of the fair market value.

**Councilmember Jarman moved to authorize the TPO chair to sign Resolution 24-12 authorizing the surplus of the commercial land site located on Douglas Road. The motion was seconded by Councilmember Coburn and was passed unanimously.**

#### **TRANSIT UPDATE**

Lamar Hobbs stated that at the last meeting there was discussion about installing flag warning systems on the buses. Lamar Hobbs stated that due to advertising on the buses, staff did not think it was possible to add the warning system until the advertising contracts were up. Lamar Hobbs stated that the options were to either install the warnings when the contracts were up or use an advertising display that attaches to the bike rack on the buses. The cost of that would be \$340 per bus and \$12,920 in total for all the buses.

There was discussion about the GTC and how to move forward. Lamar Hobbs informed the board that the legislative bill House Bill 1091 that was submitted to the legislature this year for the creation of transit authority did not move forward. Lamar Hobbs stated that staff's recommendation is to submit the legislation again. The TPO requested to have a Governance Transit Committee meeting before the next TPO meeting in June.

**LEGAL UPDATE** – Burke, Blue, Hutchison, Walters & Smith, P.A.

**OTHER BUSINESS** – The next Bay TPO meeting will be held on **June 26, 2024**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC will meet at 1:30 p.m. All meetings will be held at the Bayway Public Transit System, Administration and Meeting Facility, 1010 Cone Ave, Panama City, Florida 32401.

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# ENCLOSURE A

**ENCLOSURE A**  
**CONSENT AGENDA**  
**TPO ONLY**

**SUBJECT:** Consideration of the Membership Certification for Bay County Transportation Disadvantaged Coordinating Boards

**ORIGIN OF SUBJECT:** Chapter 427, Florida Statutes and Rule 41-2, Florida Administrative Code

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** In compliance with Rule 41-2, the Designated Official Planning Agency (the TPO) appoints members to the Transportation Disadvantaged Coordinating Boards for counties within the TPO planning boundary. The Bay County Transportation Disadvantaged Coordinating Board requests that the TPO certify the Bay County board membership.

**Attached is the following:**

- Membership Certification for Bay County

**RECOMMENDED ACTION:** Approval of a motion authorizing the TPO chair to sign the Bay County Transportation Disadvantaged Coordinating Board Membership Certification. This action is recommended to maintain the function of the Transportation Disadvantaged Coordinating Board in Bay County. Please contact Mr. Howard Vanselow ECRC staff, at [howard.vanselow@ecrc.org](mailto:howard.vanselow@ecrc.org) or (850) 332-7976, Extension 231, if additional information is needed.

**COORDINATING BOARD MEMBERSHIP CERTIFICATION  
BAY COUNTY, FLORIDA**

NAME: BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

ADDRESS: P. O. Box 11399, Pensacola, FL 32524

The Metropolitan Planning Organization named above hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), FAC, does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

REPRESENTATION	MEMBER	ALTERNATE	TERM
(1) Chair (Elected Official & Vice Chair)	Pamn Henderson	Rodney Friend	
(2) Florida Department of Transportation	Toni Prough	Zach Balassone	
(3) Department Of Children & Families	Missy Lee	Sheretta Lynn	
(4) Local Public Education	Sharis Robinson	Agency Staff	
(5) Florida Department of Education	Allen Simmons	Roderick Pearson	
(6) Veteran Services	Michael Butler	John Deegins	
(7) Community Action	Gina Littleton	Agency Staff	
(8) Elderly	Vacant	Vacant	
(9) Disabled	Kristi Warren	Rufus Wood	2023-2026
(10) Citizen Advocate/User of Transportation	Jonathan Jones	Vacant	2023-2026
(11) Citizen Advocate	Rodney Friend	Vacant	2023-2026
(12) Children at Risk	Janice Flowers	Thao NGuyen	
(13) Mass/Public Transit	N/A	N/A	
(14) Department of Elder Affairs	Jean Warner	Karen Coffman	
(15) Private Transportation Industry	Vacant	Vacant	
(16) Agency for Health Care Administration	Shirell Cannon	Latarsha Hampton	
(17) Agency for Person with Disabilities	Linda Donar	Nicole Miller	
(18) Workforce Development Board	Dewey Powell	Agency Staff	
(19) Local Medical Community	Vacant	Vacant	

SIGNATURE: \_\_\_\_\_

TITLE: Bay County TPO Chair

DATE: \_\_\_\_\_

# ENCLOSURE B

## **ENCLOSURE B**

### **ALL COMMITTEES**

**SUBJECT:** Consideration of Resolution BAY 24-15 Adopting the Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP) **(ROLL CALL VOTE)**

**ORIGIN OF SUBJECT:** 23 Code of Federal Regulations 450.326, Chapter 339.175 (8) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Task 4

**LOCAL GOVERNMENT ACTION NEEDED:** Provide Regionally Significant Projects that have dedicated local funds between July 1, 2024 and June 30, 2029.

**BACKGROUND:** The TPO updates and adopts the TIP each year for submittal to FDOT, Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). Projects within the urbanized area must appear in the TIP to receive state and federal funding.

The FY 2025-2029 TIP process began in August 2023, when Project Priorities were adopted by the TPO and then submitted to FDOT. The Project Priorities are then used to develop the FDOT FY 2025-2029 Tentative Five-Year Work Program. The Tentative Five-Year Work Program is the primary source of information for the TIP. The FDOT Work Program and the TIP are consistent with the TPO's adopted priorities to the extent feasible. Projects are based on FDOT maintenance requirements, the TPO Long Range Transportation Plan (LRTP), Transportation Systems Management (TSM) studies, Transportation Alternatives Project (TAP) Priorities, and aviation, port, and transit master plans. Projects listed in the TIP are subject to amendment as necessary by the TPO at any time during the year. The TIP has been developed through coordination with FDOT and local governments.

The draft Bay County TPO FY 2025-2029 TIP will be posted online prior to the June 2024 TPO and advisory committee meetings and a link will be sent to the TPO and advisory committee members. The draft will be accessible by clicking on the following link:

[https://www.ecrc.org/programs/transportation\\_planning/bay\\_county\\_tpo/plans\\_and\\_documents/index.php#outer-56](https://www.ecrc.org/programs/transportation_planning/bay_county_tpo/plans_and_documents/index.php#outer-56)

The following is the Public Involvement element for the Transportation Improvement Program.

- Provide reasonable public access to technical and policy information used.
- Provide adequate public notice of public involvement activities and time for public review and comment at key decisions, such as but not limited to the approval of the TIP.
- Demonstrate explicit consideration and response to public input received during plan development process.
- Make the TIP drafts and final documents available on the TPO website at [www.ecrc.org](http://www.ecrc.org); a print copy of the current plan is available upon request.
- Hold public meetings at convenient times and accessible locations.
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including but not limited to, low-income and minority households.
- Coordinate with the statewide transportation planning public involvement and consultation processes under 23 C.F.R. Subpart B, as described in the FDOT MPO Program Handbook.

- Periodically review the effectiveness of the procedures and strategies contained in the participation plan.
- When significant written and oral comments are received on a draft TIP as a result of public involvement, a summary, analysis, and report on the disposition of comments shall be made part of the final documents.
- If the final TIP differs significantly from the one made available for public comment or raises new material issues, an additional opportunity for public comment must be made available
- When the Metropolitan Planning Area (MPA) includes Indian Tribal Lands, the TPO shall appropriately involve the Indian Tribal Government(s).
- When the MPA includes federal public lands, the TPO shall appropriately involve the federal government.

**Attached is the following:**

- Resolution BAY 24-15

**Comments received from the on draft FY 2025-2029 TIP will be presented at the June TPO and advisory committee meetings.**

**RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution BAY 24-15 adopting the FY2025-2029 TIP with any changes that may have been presented.** This alternative is recommended because the TIP has been developed in coordination with FDOT and local governments and is consistent with the TPO Long Range Transportation Plan, Transportation Systems Management Priorities, Transportation Alternatives Program Project Priorities, and aviation, port, and transit master plans. The TIP is required to be submitted to FDOT by July 15, 2024. For more information, please contact Mr. Gary Kramer, ECRC staff, at [gary.kramer@ecrc.org](mailto:gary.kramer@ecrc.org) or at (850) 332-7976 Ext. 219.

## RESOLUTION BAY 24-15

### A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE FISCAL YEAR 2025-2029 TRANSPORTATION IMPROVEMENT PROGRAM

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**WHEREAS**, the Bay County Transportation Planning Organization (TPO) is the organization designated by the governor of the State of Florida as being responsible, together with the State of Florida, for carrying out the continuing, cooperative and comprehensive transportation planning process for the Bay County TPO Planning Area; and

**WHEREAS**, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of the State of Florida, to the Federal Transit Administration, and through the State of Florida to the Federal Highway Administration; and

**WHEREAS**, the Transportation Improvement Program (TIP) is developed in accordance with 23 Code of Federal Regulations 450 Section 134(j) and Section 339.175(8) Florida Statutes; and

**WHEREAS**, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

**WHEREAS**, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the TPO's TIP; and

**WHEREAS**, the Bay County Transportation Planning Organization (TPO) believes the TIP will support the performance targets established by the State and supported by the TPO;

**NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:**

The TPO adopts the FY 2025-2029 Transportation Improvement Program.

Passed and duly adopted by the Bay County Transportation Planning Organization on the 26<sup>th</sup> day of June 2024.

**BAY COUNTY TRANSPORTATION  
PLANNING ORGANIZATION**

BY: \_\_\_\_\_  
Pamn Henderson, Chairperson

ATTEST: \_\_\_\_\_

# ENCLOSURE C

## **ENCLOSURE C**

### **ALL COMMITTEES**

**SUBJECT:** Consideration of Resolution BAY 24-14 Adopting the BAY FY 2026-2030 Project Priorities  
**(ROLL CALL VOTE REQUIRED)**

**ORIGIN OF SUBJECT:** 23 Code of Federal Regulations Section 134(j), Chapter 339.175 (8)(b) Florida Statutes, Bay County TPO Unified Planning Work Program (UPWP) Short Range Planning Task

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** Annually, the TPO reviews and adopts transportation project priorities in August for submittal to FDOT by October 1<sup>st</sup>. This document is part of the Transportation Improvement Program (TIP) development process. Its purpose is to ensure that transportation projects programmed by FDOT in the Five-Year Work Program are consistent with local needs and plans for the TPO planning area.

As stated in the TPO Public Participation Process Plan, the Project Priorities result from the Long Range Transportation Plan's Cost Feasible Plan and are reviewed with the public and the TPO Board and the advisory committees annually. Once approved by the TPO Board, the Project Priorities are given to FDOT to develop the Five-Year Work Program. From the Five-Year Work Program, the TPO develops the TIP which contains all transportation programs and projects scheduled during the next five year cycle. The TIP is revised annually and is available, in interactive format, on the TPO's webpage.

The Project Priorities and TIP must be developed by the TPO in consultation with all interested parties and, at a minimum, describe explicit procedures, strategies, and desired outcomes for the following, as outlined by the Code of Federal Regulation (CFR 450.316) and the MPO Handbook:

- Provide reasonable public access to technical and policy information used.
- Provide adequate public notice of public involvement activities and time for public review and comment at key decisions, such as but not limited to the approval of the TIP/Project Priorities.
- Demonstrate explicit consideration and response to public input received during plan development process.
- Make the TIP and Project Priorities drafts and final documents available on the TPO website at [www.ecrc.org](http://www.ecrc.org); a print copy of the current plan is available upon request.
- Hold public meetings at convenient times and accessible locations.
- Seek out and consider the needs of those traditionally underserved by existing transportation systems, including but not limited to, low-income and minority households.
- Coordinate with the statewide transportation planning public involvement and consultation processes under 23 C.F.R. Subpart B, as described in the FDOT MPO Program Management Handbook.
- Periodically review the effectiveness of the procedures and strategies contained in the participation plan.
- When significant written and oral comments are received on a draft TIP or Project Priorities as a result of public involvement, a summary, analysis, and report on the disposition of comments shall be made part of the final documents.

- If the final Project Priorities/TIP differ significantly from the one made available for public comment or raises new material issues, an additional opportunity for public comment must be made available.
- When the Metropolitan Planning Area (MPA) includes Indian Tribal Lands, the TPO shall appropriately involve the Indian Tribal Government(s).
- When the MPA includes federal public lands, the TPO shall appropriately involve the federal government.

General techniques proven effective include:

- Provide a 30-day public review and comment period for the draft Project Priorities documents.
- Promote development of the Project Priorities and TIP through news releases and social media, and eblast to TPO board and advisory committees, partners, stakeholders, community groups, and interested parties. (subscribe online at [www.ecrc.org](http://www.ecrc.org)).
- Hold public workshop(s) and implement additional project-specific outreach, as needed, to special populations during the Project Priorities process.
- Coordinate public outreach to community groups (with emphasis on the underserved).
- Include public input collected at workshops in the draft Project Priorities and TIP.
- Include in the public notice of the TPO board meeting when the draft Project Priorities and TIP are to be presented for review and adoption.
- Provide the public with an opportunity to comment during public forum when the draft Project Priorities and TIP are presented for review and adoption to the TPO board and advisory committee meetings.
- Publish adopted Project Priorities and TIP interactive site (provided by FDOT) on website at [www.ecrc.org](http://www.ecrc.org), a print copy of the current plan is available upon request.

TPO responsibilities require that all modes of transportation be addressed in the Project Priorities. The following categories of projects are included in the Priorities:

1. Long Range Transportation Plan Capacity Projects
2. Transportation Systems Management Projects
3. Transportation Alternative Projects
4. SUN Trail Projects
5. Public Transportation Projects
6. Aviation Projects
7. Seaport Projects

The draft Project Priorities schedule for FY 2026-2030 is listed below:

- March 20, 2024 - TPO/TCC/CAC Workshop 11:00 a.m. Bay County Transit Office **(Completed)**
- April 24, 2024 - TPO/TCC/CAC meetings to present draft FY 2026-2030 Project Priorities **(Completed)**
- Public Outreach **(Completed)**
- May 1, 2024 - Public Workshop 11:00 a.m. Bay County Transit Office **(Completed)**
- May 1, 2024 - TPO/TCC/CAC Workshop 2:30 p.m. Bay County Transit Office **(Completed)**
- June 26, 2024 - TPO/TCC/CAC meetings for approval of FY 2026-2030 Project Priorities

The draft Bay County TPO FY 2026-2030 Project Priorities document that will be presented at the April 2024 TPO and advisory committees is accessible at the following link:

[https://www.ecrc.org/programs/transportation\\_planning/bay\\_county\\_tpo/plans\\_and\\_documents/index.php#outer-1707](https://www.ecrc.org/programs/transportation_planning/bay_county_tpo/plans_and_documents/index.php#outer-1707). In addition, the interactive map in the following link, shows the location and the street view by category for the projects identified in the draft FY 2026-2030 Project Priorities

<https://storymaps.arcgis.com/stories/ce367b8f88fa4b0596b84cfdadd9a231>.

**Attached are the following:**

- Resolution Bay 24-14
- March 20, 2024 TPO/TCC/CAC Workshop Comments
- May 1, 2024 - Public Workshop Comments
- May 1, 2024 TPO/TCC/CAC Workshop Comments

**RECOMMENDED ACTION: Approval of a motion authorizing the TPO chair to sign Resolution Bay 24-14 adopting the FY 2026-2030 Project Priorities with any changes approved by the TPO board.** This motion is recommended to maintain the July 1, 2024 submittal deadline to FDOT. Please contact Gary Kramer [gary.kramer@ecrc.org](mailto:gary.kramer@ecrc.org) at (850) 332-7976 Ext. 219 if additional information is needed.

## RESOLUTION BAY 24-14

### A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION ADOPTING THE FY 2026-2030 PROJECT PRIORITIES

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**WHEREAS**, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County metropolitan planning area; and

**WHEREAS**, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of the state of Florida, to the Federal Transit Administration), through the state of Florida and the Federal Highway Administration (FHWA); and

**WHEREAS**, public outreach occurred on May 1—June 12, 2024, TPO, advisory committee public workshops were held on March 20 and May 1, 2024, and a hybrid public workshop was held on May 1, 2024; and

**WHEREAS**, the initial step in the development of the TIP is for the TPO to submit its transportation project priorities for all modes of travel to the Florida Department of Transportation (FDOT) prior to July 1<sup>st</sup>;

**NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:**

The TPO adopts the FY 2026 - FY 2030 Project Priorities, with any changes approved by the TPO board.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 26<sup>th</sup> day of June 2024.

**BAY COUNTY TRANSPORTATION  
PLANNING ORGANIZATION**

**BY:** \_\_\_\_\_  
Pamn Henderson, Chairperson

**ATTEST:** \_\_\_\_\_

**March 20, 2024 TPO, TCC, CAC Workshop Comments and Responses**

1. **Table 1 – Non-SIS Priority 2, SR 22 (Wewa Highway) from SR 30A (US 98) Tyndall Parkway to Star Avenue. A question was asked regarding the status of funding the Right-of-Way phase.**  
*FDOT is considering shorter segments along this corridor to see if it can be funded in stages.*
2. **Table 1 – Non-SIS Priority 7. CR 389 (East Avenue) from Baldwin Road to SR 390. The status of the Feasibility Study was requested.**  
*The Feasibility Study has been completed. The PD&E is the next phase to be funded as was recommended in the Feasibility Study.*
3. **Table 1 – Non-SIS Priority 8. Star Avenue from SR 22 (Wewa Highway) to US 231 (SR 75). The growth along US 231/Titus Corridor and the increased traffic and development on the SR 22 Corridor justify the need for this project was stated and it was mentioned the project should be moved up on the priority list.**  
*Comment noted.*
4. **Table 1 – Non-SIS Priority 9. Elevated US 98 Pedestrian Structure at US 98 and Frank Brown Park. It was expressed that this project should be linear.**  
*Comment noted.*
5. **Table 2 – SIS Priorities 7 and 8. East Avenue from Port Entrance to SR 30 (US 98B) 15<sup>th</sup> Street and East Avenue from SR 30 (US 98B) 15<sup>th</sup> Street to Sherman Avenue. It was indicated that the Port of Panama City continues to support improvements to East Avenue.**  
*Comment noted.*
6. **Table 7 – Port of Panama City Project Priorities. It was iterated that an updated version of the Port of Panama City Project Priorities will replacing the existing version.**  
*Comment noted.*
7. **Table 8 – SUN Trail Project Priorities. It was cited that Florida Senate Bill 1638 contains language for a Local Trail Management Grant Program to assist local governments with costs associated with the operation and maintenance of trails within the Florida Greenways and Trails System.**  
*Comment noted.*

## May 1, 2024 Public Workshop Comments and Responses

1. **Table 8 – SUN Trail Project Priorities. Do next year’s SUN Trail Project Priorities also need to be submitted through the Grant Application Process (GAP)?**

*Yes, all SUN Trail Projects are submitted through FDOT’s GAP.*

2. **Table 8 – SUN Trail Project Priorities. What municipalities submitted the SUN Trail Project Priorities?**

*Bay County submitted the first project priority in the vicinity of Mexico Beach. Panama City submitted priorities 2-6.*

3. **Project Priorities Outreach. What day does the Project Priorities outreach end?**

*Surveys, comments cards, and presentations to community groups such as Rotary Clubs and Planning Boards need to be completion prior to June 12, 2024.*

**May 1, 2024 TPO, TCC, CAC Workshop Comments and Responses**

1. **Table 1 – Non-SIS Priority 1, ITS. A question was asked if the funding request was acceptable for the Operations and Maintenance of the ITS system.**  
*It was indicated the funding request was acceptable.*
2. **Table 1 – Non-SIS Priority 5. Corridor Management/Complete Streets Studies. An explanation of the two asterisks in FY 2025 and FY 2026 was requested.**  
*The first asterisk is for a Bicycle/Pedestrian Study in 2025. The second asterisk is for a Corridor Management Plan Study for SR 77 from Baldwin Avenue to Bailey Bridge in 2026.*
3. **Table 1 – Non-SIS Priority 8. Star Avenue from SR 22 (Wewa Highway) to US 231 (SR 75). The growth along US 231/Titus Corridor and the increased traffic and development on the SR 22 Corridor justify the need for this project was stated and it was mentioned the project should be moved up on the priority list.**  
*Comment noted.*
4. **Table 1 – Non-SIS Priority 9. Elevated US 98 Pedestrian Structure at US 98 and Frank Brown Park. The sources of funding and the definition of linear were the comments provided.**  
*The sources of funding if funded via the TPO Project Priorities are Federal and State. However, Panama City Beach is also considering additional sources this project. Linear means a straight line across.*
5. **Table 2 – SIS Priority 5. US 98 at Thomas Drive. What is the status of this project?**  
*The priority for this project is Design. The Right-of-Way and Construction are currently not funded in the five-year work program.*
6. **Table 2 – SIS Priorities 7 and 8. East Avenue from Port Entrance to SR 30 (US 98B) 15<sup>th</sup> Street and East Avenue from SR 30 (US 98B) 15<sup>th</sup> Street to Sherman Avenue. The growth of the Port of Panama City at the East Terminal may require an updated capacity improvement for these two segments.**  
*Comment noted.*
7. **Table 2 – SIS Priority 9. SR 30 (US 98) from West of Phillips Inlet Bridge to SR 79. It was asked if the resurfacing improvements will only be temporary because of the widening priority for this project.**  
*The resurfacing improvements addressed the short term needed improvements. The projects included in Project Development and Environment Study are long term capacity improvements. Since Design, Right-of-Way, and Construction phases are not currently funded, the long-term capacity improvements are likely at least ten years out from where this project currently exists on the TPO Project Priorities list.*
8. **Table 5 – Bay County Public Transportation Project Priorities. What is the definition of Toll Revenue Credits?**  
*Toll Revenue Credits permit a local share of a project's cost to be met through a credit or a "soft match," It, in essence, means that FTA provides 100% of the net project cost.*

# ENCLOSURE D

## **ENCLOSURE D ALL COMMITTEES**

**SUBJECT:** Election of TPO and Advisory Committee Chair and Vice Chair for FY 2025 (July 1, 2024 – June 30, 2025)

**ORIGIN OF SUBJECT:** TPO Bylaws

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** The TPO and advisory committee bylaws state that a chair and a vice chair shall be named to serve from July 1, 2024-June 30, 2025, at the June meeting each year.

**Attached are the following:**

- TPO and Advisory Committee Rosters

**RECOMMENDED ACTION: Approval of a motion electing a chair and a vice chair for FY 2025.** This action is recommended to have newly elected officers in place by July 1, 2024, to serve throughout FY 2025. Please contact Mary Beth Washnock, TPO Coordinator, at [marybeth.washnock@ecrc.org](mailto:marybeth.washnock@ecrc.org) if additional information is needed.

## Board Membership

TITLE	NAME	ORGANIZATION	EMAIL	PHONE
Mayor	Pamn Henderson, <b>CHAIR</b>	City of Callaway	mayor@cityofcallaway.com	(850) 871-2444
Commissioner	Robert Carroll, <b>VICE-CHAIR</b>	Bay County Commission	rcarroll@baycountyfl.gov	(850) 248-8142
Commissioner	William Dozier	Bay County Commission	wdozier@baycountyfl.gov	(850) 248-8142
Commissioner	Tommy Hamm	Bay County Commission	thamm@baycountyfl.gov	(850) 248-8142
Commissioner	Doug Moore	Bay County Commission	dmoore@baycountyfl.gov	(850) 248-8142
Commissioner	Clair Pease	Bay County Commission	cpease@baycountyfl.gov	(850) 248-8142
Commissioner	David Griggs	City of Callaway	commissionergriggs@cityofcallaway.com	(850) 819-1951
Commissioner	Judy Vandergrift	City of Lynn Haven	comm_vandergrift@cityoflynnhaven.com	(850) 774-7390
Commissioner	Pat Perno	City of Lynn Haven	comm_perno@cityoflynnhaven.com	(850) 265-2121
Council Member	Jerry Smith	City of Mexico Beach	j.smith@mexicobeachgov.com	(229) 349-7528
Commissioner	Brian Grainger	City of Panama City	bgrainger@panamacity.gov	(850) 771-8835
Commissioner	Janice Lucas	City of Panama City	jucas@panamacity.gov	(850) 348-1583
Commissioner	Jenna Flint Haligas	City of Panama City	jhaligas@panamacity.gov	(850) 872-3001
Commissioner	Josh Street	City of Panama City	jstreet@panamacity.gov	(850) 872-3002
Mayor	Michael Rohan, Sr.	City of Panama City	mrohan@panamacity.gov	(850) 771-6974
Council Member	Mary Coburn	City of Panama City Beach	Mary.Coburn@pcbfl.gov	(850) 819-6593
Council Member	Paul Casto	City of Panama City Beach	paul.casto@pcb.gov	(850) 233-5018
Council Member	Stacie Galbreath	City of Parker	sgalbreath@cityofparker.com	(850) 871-4104
Commissioner	Cindy Hamre	City of Springfield	chamre@springfield.fl.gov	(850) 872-7570



## Technical Coordinating Committee Membership

NAME	ORGANIZATION	DEPARTMENT	EMAIL	PHONE
Eddie Cook, <b>CHAIR</b>	City of Callaway	City Manager's Office	citymanager@cityofcallaway.com	(850) 215-6691
Keith Bryant, <b>VICE-CHAIR</b>	Bay County	Engineering Department	kbryant@baycountyfl.gov	(850) 248-8740
Ian Crelling	Bay County	Planning Department	icrelling@baycountyfl.gov	(850) 784-4025
Cliff Johnson	Bay County	Traffic Engineering Department	cjohnson@baycountyfl.gov	(850) 248-8741
Doug Lee	Bay County School District	Administration	leedo@bay.k12.fl.us	(850) 767-5378
Trey Kolmetz	Bay Way	First Transit Manager's Office	Timothy.Kolmetz@transdev.com	(850) 215-7083
Amanda Richard	City of Lynn Haven	Planning Department	arichard@cityoflynnhaven.com	(850) 265-2121
Douglas Baber	City of Mexico Beach	Administration	d.baber@mexicobeachgov.com	(850) 247-7875
Johathan Hayes	City of Panama City	Public Works Department	jhayes@pcgov.org	(850) 872-3029
Clint Murphy	City of Panama City	Capital Projects Engineer	cmurphy@panamacity.gov	(850) 872-3029
Matt DeVito	City of Panama City	Deputy City Engineer	mdevito@panamacity.gov	(850) 872-3029
Kathryn Younce	City of Panama City Beach	Planning Department	kyounce@pcbgov.com	(850) 233-5100 Ext. 2407
Susan Goebel-Canning	City of Panama City Beach	Public Works Department	Susan.Goebel-Canning@pcbfl.gov	(850) 233-5100 Ext. 2414
Tony Summerlin	City of Parker	Public Works Department		(850) 871-5599



## Technical Coordinating Committee Membership

NAME	ORGANIZATION	DEPARTMENT	EMAIL	PHONE
John Skaggs	Naval Coastal Systems Station	Public Works Department	john.skaggs1@navy.mil	(850) 234-4154
Richard McConnell	Northwest Florida Beaches International Airport	Administration	mcconnell@pcairport.com	
Parker McClellan, Jr.	Northwest Florida Beaches International Airport	Administration	pmcclellan@pcairport.com	(850) 636-8965
Alex King	Port of Panama City	Director's Office	Aking@portpanamacityusa.com	(850) 767-3280
Jonathan McFarlane- Weinstein	Tyndall Air Force Base	Planning Department	jonathan.mcfarlane- weinstein@us.af.mil	(850) 283-2754



## Citizens' Advisory Committee Membership

NAME	EMAIL	PHONE
Ali C. Frohlic, <b>CHAIR</b>	aliandserra@knology.net	(850) 230-5868
James Pretlow, <b>VICE-CHAIR</b>	jpretlow@comcast.net	(850) 832-0294
Walter R. Akins	wakins@qal.us	(850) 252-3351
Paul Bohac	p_bohac@yahoo.com	(850) 871-0027
Wilda Hodge	wwwhodge@aol.com	(850) 819-5171
Marty Kirkland	makruns@yahoo.com	(850) 784-4090
Brandy Mankin	Brandy.Mankin@flhealth.gov	(850) 252-9632
Larry Messinger	larryallenm@outlook.com	(314) 330-8621
Stanley Parron	Sparron123@yahoo.com	(614) 935-9701
Thomas Robinson, MD	ttksrobinson@hotmail.com	(850) 708-1278
Jo Ann M. Stone	jmc_32405@yahoo.com	(850) 235-3225
Patty J. Strohmenger	patstroh1@aol.com	(850) 769-5998
Robert Waddell	Rjw0113@comcast.net	(850) 559-2379
Robert Wood	boater24@aol.com	(334) 202-2272
Guy York	ggyork@comcast.net	

# ENCLOSURE E

## **ENCLOSURE E ALL COMMITTEES**

**SUBJECT:** Emerald Coast Safety Action Plan for the Safe Street and Roads for All (SS4A) Grant Update

**ORIGIN OF SUBJECT:** ECRC

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** The Bipartisan Infrastructure Law (BIL) established the new SS4A discretionary program, with \$5 billion in appropriated funds over 5 years, 2022-2026. The SS4A program funds regional, local, and tribal initiatives through grants to prevent roadway deaths and serious injuries.

As a recipient of an SS4A grant, ECRC will produce a Safety Action Plan. The Safety Action Plan will assist the ECRC and the TPO regions in achieving the target of zero fatalities and serious injuries.

The Safety Action Plan will include robust engagement with the public and relevant stakeholders, including the private sector and community groups, allowing for community representation and feedback. Information received from engagement and collaboration is analyzed and incorporated into the plan. Overlapping jurisdictions are included in the process. Plans and processes are coordinated and aligned with other governmental plans and planning processes to the extent practical.

Kimley-Horn will provide an update on the project at the June TPO and advisory committee meetings.

**RECOMMENDED ACTION:** **This item is for information only.** Please contact Ms. Jill Nobles, ECRC staff, if additional information is needed at [jill.nobles@ecrc.org](mailto:jill.nobles@ecrc.org) or (850) 332-7976, ext. 212.

# ENCLOSURE F

## **ENCLOSURE F ALL COMMITTEES**

**SUBJECT:** Smart Regions Master Plan Update

**ORIGIN OF SUBJECT:** ECRC and Bay County TPO Unified Planning Work Program (UPWP) Task 5: Plans and Studies

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** The Florida-Alabama TPO approved the Smart Regions Master Plan Scope of Services and authorized the ECRC CEO to issue a Notice to Proceed to Kimley-Horn at the February 2024 TPO meeting. The Florida-Alabama TPO, in partnership with ECRC, will develop an implementation plan to further ECRC and the three TPOs in the region's efforts in advancing technological infrastructure needed to achieve Vision Zero and develop a Smart Regions Master Plan based on existing infrastructure and opportunities to understand and/or solve problems using technology.

Kimley-Horn will provide an update on the plan at the June TPO and advisory committee meetings.

**RECOMMENDED ACTION:** **This item is for information only.** Please contact Jill Nobles, TPO staff, at (850) 332-7976, Ext. 212 or [jill.nobles@ecrc.org](mailto:jill.nobles@ecrc.org) if additional information is needed.

# ENCLOSURE G

# **PLANNING INFORMATON PACKAGE**

**ENCLOSURE G - PLANNING INFORMATION ITEMS** (no presentation necessary):

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – April 2024
3. Letter to FDOT RE: Signage on Thomas Drive Bridge
4. Letter to FDOT RE: Request for Access Mgt. Study on MLK Jr. Blvd.
5. Letter to TPO from Florida Dept. of Commerce RE Submittal of TIP
6. Meeting Notice for Transportation Alternative Workshop (February 2024)
7. Letter to FDOT RE: TIP Amendment
8. MPO Joint Certification Statement
9. 2024 Bay TPO Meeting Schedule

**BAY COUNTY TECHNICAL COORDINATING COMMITTEE MEETING MINUTES**  
**EMERALD COAST REGIONAL COUNCIL (Designated staff)**  
**Bay County Transit Office**  
**1010 Cone Ave, Panama City, FL 32401**  
**April 24, 2024**

**MEMBERS IN ATTENDANCE:**

Eddie Cook, CHAIR	City of Callaway
Keith Bryant, VICE-CHAIR	Bay County
Cliff Johnson	Bay County
Clint Murphy	City of Panama City

**MEMBERS NOT IN ATTENDANCE:**

Ian Crelling	Bay County
Doug Lee	Bay County School District
Trey Kolmetz	Bay Way
Amanda Richard	City of Lynn Haven
Douglas Baber	City of Mexico Beach
Johathan Hayes	City of Panama City
Kathryn Younce	City of Panama City Beach
Susan Goebel-Canning	City of Panama City Beach
Tony Summerlin	City of Parker
John Skaggs	Naval Coastal Systems Station
Richard McConnell	Northwest Florida Beaches International Airport
Parker McClellan, Jr.	Northwest Florida Beaches International Airport
Alex King	Port of Panama City
Jonathan McFarlane-Weinstein	Tyndall Air Force Base

**OTHERS IN ATTENDANCE:**

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Harrison Neilly	Transdev
Brandon Curtis	Transdev
Cory Wilkinson	HDR
Gene Keen	BayWay
Kerry Shaw	Kinley-Horn
Matt DeVito	City of Panama City

**EMERALD COAST REGIONAL COUNCIL STAFF:**

Mary Beth Washnock  
Angela Bradley  
Leandra Meridith  
Tiffany Bates

Virtual Attendance

Austin Mount

Gabrielle McVoy

Katie Fults

Gary Kramer

Howard Vanselow

Gina Watson

Tammy Neal

**CALL TO ORDER**

Chair Cook called the meeting to order.

**APPROVAL OF AGENDA**

**PUBLIC FORUM:** There were no speakers.

**FDOT UPDATE:**

1. **FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaisons***

Bryant Paulk stated that FDOT is in the initial phases of a PD&E study on SR 20 from SR 79 to US 231. FDOT will look at safety improvements and capacity improvements. There will be a virtual project update on June 20<sup>th</sup>. The finalization of the PD&E and a public hearing will be held in the fall of this year. At that time the TPO will need to incorporate what they would like to see move forward in this project into the LRTP.

**PLANNING AND TRANSIT CONSENT AGENDA:**

1. **ALL COMMITTEES - Approval of January 31, 2024 Meeting Minutes**
2. **ENCLOSURE A - TPO ONLY - Consideration of Resolution BAY 24-10 Amending the Fiscal Year (FY) 2023 – FY 2024 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds**
3. **ENCLOSURE B - ALL COMMITTEES – Consideration of Resolution BAY 24-09 Adopting the Fiscal Year (FY) 2025 – FY 2026 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**

Clint Murphy moved to approve the January 31, 2024 TCC minutes and to recommend that the TPO approve consent agenda items 1, 2, and 3. Cliff Johnson seconded the motion, and it was unanimously approved.

4. **ENCLOSURE C – ALL COMMITTEES- Consideration of Resolution Bay 24-13 Issuing a Letter of Support for the Federal Highway Administration (FHWA) Prioritization Process Pilot Program (PPPP) Discretionary Grant Application**

Keith Bryant moved to table Enclosure C be tabled until further information is provided. Clint murphy seconded and the motion passed unanimously.

#### **PLANNING ACTION ITEMS:**

1. **ENCLOSURE D – ALL COMMITTEES – ROLL CALL VOTE – Consideration of Resolution Bay 24-08 Amending the FY 2024-2028 Transportation Improvement Program to Add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for Financial Project Identification (FPID) Number 4536011 in FY 2024/2025 at a Total Cost of \$406,000 – *Bryant Paulk, AICP, FDOT***

Bryant Paulk presented the TIP amendment.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-08 amending the FY 2024-2028 Transportation Improvement Program to add the planning study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for FPID number 4536011 in FY 2024/2025 at a total cost of \$406,000. The motion was seconded by Cliff Johnson and was unanimously approved.

2. **ENCLOSURE E – ALL COMMITTEES – Consideration of Resolution Bay-24-07 Adopting the 2024 Transportation Alternatives (TA) Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program- *Angela Bradley, ECRC Staff***

Angela Bradley presented the 2024 TA set-aside ranked projects for FY 2026-2030 and stated that the final priority ranking is due to FDOT on April 26<sup>th</sup>. ECRC staff will submit the final ranking from the TPO to FDOT.

Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay-24-07 adopting the 2024 TA Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program. The motion was seconded by Cliff Johnson and was passed unanimously.

3. **ENCLOSURE F – ALL COMMITTEES – Consideration of Resolution Bay 24-11 Amending the Bay County Transportation Planning Organization and Advisory**

**Committee Bylaws – Austin Mount, ECRC Staff**

Mary Beth Washnock presented the recommended Bylaw changes.

**Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-11 amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws, with the officers serving a one year term. The motion was seconded by Cliff Johnson and was passed unanimously.**

**4. ENCLOSURE G - ALL COMMITTEES – Consideration of Resolution BAY 24-06 Adopting the Scope of Services for the Bay County TPO 2050 Long Range Transportation Plan Update – Gary Kramer, ECRC Staff**

Mary Beth Washnock presented the scope of services for the Bay County TPO 2050 LRTP update.

**Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 24-06 adopting the scope of services for the Bay County TPO 2050 Long Range Transportation Plan update. The motion was seconded by Cliff Johnson and was passed unanimously.**

**5. ENCLOSURE H - ALL COMMITTEES – Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members- Gary Kramer, ECRC Staff**

Mary Beth Washnock stated that the TPO needed to appoint steering committee members for the Bay County 2050 LRTP.

**Clint Murphy moved to recommend the TPO appoint Bay TCC members Eddie Cook, Keith Bryant, Cliff Johnson, and Clint Murphy to the Bay County TPO 2050 LRTP Steering Committee. The motion was seconded by Cliff Murphy and was passed unanimously.**

**PLANNING PRESENTATIONS ITEMS:**

**1. ENCLOSURE I - ALL COMMITTEES – Introductory Presentation for the Smart Regions Master Plan- Terry Shaw, P.E., Kimley-Horn**

Terry Shaw presented the Smart Regions Master Plan.

**2. ENCLOSURE J - ALL COMMITTEES - Florida Greenways and Trails (FGT) Presentation- *Angela Bradley, ECRC Staff***

Angela Bradley presented the FGT.

**3. ENCLOSURE K - ALL COMMITTEES - Review of Draft Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP)- *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County FY 25-29 TIP.

**4. ENCLOSURE L - ALL COMMITTEES - Draft Bay County TPO FY 2026-2030 Project Priorities - *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County TPO FY 2026-2030 Project Priorities. Leandra Merdith went over the public outreach efforts for the project priorities.

**PLANNING INFORMATION ITEMS (no presentation necessary):**

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – January 2024
3. Joint TPO Meeting Summary – February 2, 2004
4. Project Request Letter from the City of Callaway
5. 2024 Bay TPO Meeting Schedule

**TRANSIT AGENDA**

**TRANSIT ACTION ITEMS:**

**1. ENCLOSURE M - ALL COMMITTEES - Consideration of Resolution Bay 24-12 Authorizing the Surplus of the Commercial Land Site Located on Douglas Road**

Lamar Hobbs stated that on May 23, 2008, the Bay County TPO procured an approximate 13.8-acre parcel of vacant zoned commercial land for \$400,000.00. The property was procured using federal grant funds provided by the FTA to build a transit and administrative fleet/maintenance facility. After procuring the property, the TPO chose to consider other locations for the transit facility and made the decision to purchase the property where the current transit facilities are located.

Lamar Hobbs stated that on March 28, 2024, a new property appraisal was ordered at the request of FTA to determine the fair market value. The property appraisal

valued the property at \$450,000.00. As the parcel of land has remained unused and will not be used for project purposes in the foreseeable future, the TPO must determine a disposition alternative. In discussions with FTA, it was recommended that the property be competitively marketed and sold to repay FTA the greater of its share of the fair market value.

**Clint Murphy moved to recommend the TPO authorize the TPO chairman to sign Resolution 24-12 authorizing the surplus of the commercial land site located on Douglas Road. The motion was seconded by Cliff Johnson and was passed unanimously.**

## **TRANSIT UPDATE**

**LEGAL UPDATE** – Burke, Blue, Hutchison, Walters & Smith, P.A.

**OTHER BUSINESS** – The next Bay TPO meeting will be held on **June 26, 2024**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC will meet at 1:30 p.m. All meetings will be held at the Bayway Public Transit System, Administration and Meeting Facility, 1010 Cone Ave, Panama City, Florida 32401.

**ADJOURNMENT:** Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)

**BAY COUNTY CITIZENS' ADVISORY COMMITTEE MEETING MINUTES**  
**EMERALD COAST REGIONAL COUNCIL (Designated staff)**  
**Bay County Transit Office**  
**1010 Cone Ave, Panama City, FL 32401**  
**April 24, 2024**

**MEMBERS IN ATTENDANCE:**

Ali Frohlich  
Walter Akins  
Paul Bohac  
Larry Messinger  
Robert Wood

**MEMBERS NOT IN ATTENDANCE:**

James Pretlow  
Willa Hodge  
Marty Kirkland  
Brandy Mankin  
Stanley Parron  
Thomas Robinson  
Joanne Stone  
Patty Strohmenger  
Robert Waddell  
Guy York

**OTHERS IN ATTENDANCE:**

Bryant Paulk	FDOT
Lamar Hobbs	BayWay
Harrison Neilly	Transdev
Brandon Curtis	Transdev
Cory Wilkinson	HDR
Gene Keen	BayWay

**EMERALD COAST REGIONAL COUNCIL STAFF:**

Mary Beth Washnock  
Angela Bradley  
Leandra Meridith  
Tiffany Bates  
Virtual Attendance  
Austin Mount  
Gabrielle McVoy  
Katie Fults  
Gary Kramer

Howard Vanselow

Gina Watson

Tammy Neal

### **CALL TO ORDER / INVOCATION / PLEDGE**

Chair Frohlic called the meeting to order. Mr. Akins led the prayer. The pledge was recited.

### **APPROVAL OF AGENDA**

Mary Beth Washnock stated that there was a letter received from the City of Callaway that needed to be added to the agenda for discussion and that the TCC had voted to table acting on Enclosure C under the consent agenda.

**Paul Bohac moved to approve the agenda as amended. Walter Atkins seconded the motion, and it was unanimously approved.**

**PUBLIC FORUM:** There were no speakers.

### **FDOT UPDATE:**

1. **FDOT Update - *Bryant Paulk, AICP Florida Department of Transportation (FDOT) Urban Liaison***

Bryant Paulk stated that FDOT is in the initial phases of a PD&E study on SR 20 from SR 79 to US 231. FDOT will look at safety improvements and capacity improvements. There will be a virtual project update on June 20<sup>th</sup>. The finalization of the PD&E and a public hearing will be held in the fall of this year. At that time the TPO will need to incorporate what they would like to see move forward in this project into the LRTP.

Due to safety concerns, Walter Atkins asked for the possibility of installing additional signage on the eastbound right lane of the Thomas Drive Bridge flyover to alert motorists that the lane is ending. Bryant Paulk stated that he will bring this request to the TPO.

Larry Messinger discussed the traffic issues on Highway 98 during spring break and the back up traffic on Nautilus due to barriers on 98. Bryant Paulk stated that FDOT will check that section and see if something can be done to resolve that issue.

### **PLANNING AND TRANSIT CONSENT AGENDA:**

1. **ALL COMMITTEES - Approval of January 31, 2024 Meeting Minutes**

2. **ENCLOSURE A – TPO ONLY - Consideration of Resolution BAY 24-10 Amending the Fiscal Year (FY) 2023 – FY 2024 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds**
3. **ENCLOSURE B - ALL COMMITTEES – Consideration of Resolution BAY 24-09 Adopting the Fiscal Year (FY) 2025 – FY 2026 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP)**

Paul Bohac moved to approve the consent agenda items 1, 2, and 3. Walter Akins seconded the motion, and it was unanimously approved.

4. **ENCLOSURE C – ALL COMMITTEES- Consideration of Resolution Bay 24-13 Issuing a Letter of Support for the Federal Highway Administration (FHWA) Prioritization Process Pilot Program (PPPP) Discretionary Grant Application**

Action on this item was tabled.

#### **PLANNING ACTION ITEMS:**

1. **ENCLOSURE D – ALL COMMITTEES - ROLL CALL VOTE - Consideration of Resolution Bay 24-08 Amending the FY 2024-2028 Transportation Improvement Program to Add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for Financial Project Identification (FPID) Number 4536011 in FY 2024/2025 at a Total Cost of \$406,000 – *Bryant Paulk, AICP, FDOT***

Bryant Paulk presented the TIP amendment.

Paul Bohac moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-08 amending the FY 2024-2028 Transportation Improvement Program to add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for FPID number 4536011 in FY 2024/2025 at a total cost of \$406,000. The motion was seconded by Walter Akins and was unanimously approved.

2. **ENCLOSURE E - ALL COMMITTEES – Consideration of Resolution Bay-24-07 Adopting the 2024 Transportation Alternatives (TA) Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program- *Angela Bradley, ECRC Staff***

Angela Bradley presented the 2024 TA set-aside ranked projects for FY 2026-2030 and stated that the final priority ranking is due to FDOT on April 26<sup>th</sup>. ECRC staff will submit

the final ranking from the TPO to FDOT.

**Robert Wood moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay-24-07 adopting the 2024 TA Set-Aside ranked projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program. The motion was seconded by Walter Akins and was passed unanimously.**

**3. ENCLOSURE F - ALL COMMITTEES – Consideration of Resolution Bay 24-11 Amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws – *Austin Mount, ECRC Staff***

Mary Beth Washnock presented the recommended Bylaw changes.

**Robert Wood moved to recommend the TPO authorize the TPO chairman to sign Resolution Bay 24-11 amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws, with the officers serving a one year term. The motion was seconded by Paul Bohac and was passed unanimously.**

**4. ENCLOSURE G - ALL COMMITTEES – Consideration of Resolution BAY 24-06 Adopting the Scope of Services for the Bay County TPO 2050 Long Range Transportation Plan Update – *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the scope of services for the Bay County TPO 2050 LRTP update.

**Robert Wood moved to recommend the TPO authorize the TPO chairman to sign Resolution BAY 24-06 adopting the scope of services for the Bay County TPO 2050 Long Range Transportation Plan update. The motion was seconded by Paul Bohac and was passed unanimously.**

**5. ENCLOSURE H - ALL COMMITTEES – Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members- *Gary Kramer, ECRC Staff***

Mary Beth Washnock stated that the TPO needed to appoint steering committee members for the Bay County 2050 LRTP.

**Robert Wood moved to recommend the TPO appoint Bay CAC members Paul Bohac and James Pretlow to the Bay County TPO 2050 LRTP Steering Committee.**

**The motion was seconded by Walter Akins and was passed unanimously.**

**ADD ON ITEM:**

Mary Beth Washnock stated that the Callaway Planning Board sent a letter to the TPO and advisory committees regarding the widening project on Highway 22, approximately 1.3 miles from Star Avenue to Park Place Road. The letter stated that currently over 460 homes, four commercial businesses, one church, and the Callaway Sports Complex exist within this area and require the primary use of this stretch of roadway. Park Place is being developed to house over 200 new homes when completed, and zoning has been approved for the additional developments of 272 multifamily units and 340 single family homes. The letter concluded by stating the extension would be a great start to tying into the Gulf Coast Parkway from US 98 (SR 30) to US 231 (SR 75), listed in the 2045 Bay County TPO LRTP and that it would serve well as an additional evacuation route once that project is approved and funded.

**Robert Wood moved to recommend the TPO add the widening of Highway 22 to the upcoming 2050 LRTP. The motion was seconded by Paul Bohac and was passed unanimously.**

**PLANNING PRESENTATIONS ITEMS:**

1. **ENCLOSURE I - ALL COMMITTEES – Introductory Presentation for the Smart Regions Master Plan- *Terry Shaw, P.E., Kimley-Horn***

Terry Shaw presented the Smart Regions Master Plan.

2. **ENCLOSURE J - ALL COMMITTEES – Florida Greenways and Trails (FGT) Presentation- *Angela Bradley, ECRC Staff***

Angela Bradley presented the FGT.

3. **ENCLOSURE K - ALL COMMITTEES – Review of Draft Bay County TPO FY 2025-2029 Transportation Improvement Program (TIP)- *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County FY 25-29 TIP.

4. **ENCLOSURE L - ALL COMMITTEES – Draft Bay County TPO FY 2026-2030 Project Priorities – *Gary Kramer, ECRC Staff***

Mary Beth Washnock presented the draft Bay County TPO FY 2026-2030 Project

Priorities. Leandra Merdith went over the public outreach efforts for the project priorities.

**PLANNING INFORMATION ITEMS** (no presentation necessary):

1. TCC and CAC January 2024 Meeting Minutes
2. Bay TPO Actions Report – January 2024
3. Joint TPO Meeting Summary – February 2, 2004
4. Project Request Letter from the City of Callaway
5. 2024 Bay TPO Meeting Schedule

**TRANSIT AGENDA**

**TRANSIT ACTION ITEMS:**

**1. ENCLOSURE M - ALL COMMITTEES – Consideration of Resolution Bay 24-12 Authorizing the Surplus of the Commercial Land Site Located on Douglas Road**

Lamar Hobbs stated that on May 23, 2008, the Bay County TPO procured an approximate 13.8-acre parcel of vacant zoned commercial land for \$400,000.00. The property was procured using federal grant funds provided by the FTA to build a transit and administrative fleet/maintenance facility. After procuring the property, the TPO chose to consider other locations for the transit facility and made the decision to purchase the property where the current transit facilities are located.

Lamar Hobbs stated that on March 28, 2024, a new property appraisal was ordered at the request of FTA to determine the fair market value. The property appraisal valued the property at \$450,000.00. As the parcel of land has remained unused and will not be used for project purposes in the foreseeable future, the TPO must determine a disposition alternative. In discussions with FTA, it was recommended that the property be competitively marketed and sold to repay FTA the greater of its share of the fair market value.

**Paul Bohac moved to recommend the TPO authorize the TPO chairman to sign Resolution 24-12 authorizing the surplus of the commercial land site located on Douglas Road. The motion was seconded by Robert Wood and was passed unanimously.**

**TRANSIT UPDATE**

Lamar Hobbs informed the committee that House Bill 1091 that was submitted to the legislature this year for the creation of transit authority did not move forward. Lamar Hobbs stated that the staff's recommendation is to submit the legislation again.

**LEGAL UPDATE** – Burke, Blue, Hutchison, Walters & Smith, P.A.

**OTHER BUSINESS** – The next Bay TPO meeting will be held on **June 26, 2024**, at 3:30 p.m. The TCC will meet at 11:00 a.m. and the CAC will meet at 1:30 p.m. All meetings will be held at the Bayway Public Transit System, Administration and Meeting Facility, 1010 Cone Ave, Panama City, Florida 32401.

**ADJOURNMENT:** Stay up to date with TPO events and activities by subscribing to the Bay County TPO Interested Parties list by clicking here: [Bay County TPO Interested Parties](#)

## **MEMORANDUM**

Pamn Henderson | Chairperson

Robert Carroll | Vice Chairman



DATE: April 26, 2024  
TO: Mr. Bryant Paulk, AICP, FDOT Urban Liaison  
CC: TPO, TCC, and CAC Members  
FROM: Mary Beth Washnock, TPO Coordinator  
RE: TPO Actions Report – April 24, 2024

The following items were discussed and acted upon by the Bay County Transportation Planning Organization (TPO) at the April 24, 2024, meeting. The Florida Department of Transportation (FDOT) has requested a copy of this report so the appropriate FDOT department directors can take appropriate action as requested by the TPO. Copies are sent to local government representatives for coordination with local plans.

### **PLANNING ACTION ITEMS:**

#### **UNIFIED PLANNING WORK PROGRAM**

The TPO approved Resolution BAY 24-10 amending the Fiscal Year (FY) 2023 – FY 2024 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP) to De-obligate PL Funds. This action is recommended to ensure that work is in place with a supporting budget.

The TPO approved Resolution BAY 24-09 Adopting the Fiscal Year (FY) 2025 – FY 2026 Bay County Transportation Planning Organization (TPO) Unified Planning Work Program (UPWP). This action is a required document of all MPOs/TPOs and is to set for the work to be performed and budget associated with the transportation planning in the Bay County TPO .

#### **LETTER OF SUPPORT**

The TPO approved Resolution Bay 24-13 Issuing a Letter of Support for the Federal Highway Administration (FHWA) Prioritization Process Pilot Program (PPPP) Discretionary Grant Application. This letter of support is recommended to accompany a grant to develop and implement a publicly accessible and transparent, prioritization process for the ranking and selection of projects for inclusion in short-range and long range transportation plans.

#### **TRANSPORTATION IMPROVEMENT PROGRAM**

The TPO approved Resolution Bay 24-08 amending the FY 2024-2028 Transportation Improvement Program to Add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue for Financial Project Identification (FPID) Number 4536011 in FY 2024/2025 at a Total Cost

of \$406,000. This action is recommended to ensure that FDOT can authorize funding for this project.

### **TRANSPORTATION ALTERNATIVE (TA) PROGRAM**

Bay-24-07 Adopting the 2024 Transportation Alternatives (TA) Set-Aside Ranked Projects for FDOT District 3 Fiscal Year 2026 – 2030 Tentative Work Program

The following projects will be submitted to FDOT:

<b>Jurisdiction</b>	<b>Project</b>	<b>Requested \$</b>	<b>Applicant Score</b>	<b>ECRC Score</b>
City of Panama City	Frankford Ave., Multi-Use Path	\$6,987,500	73	73
Bay County	Ormond Ave. Multi-Use Path	\$80,000	65	68
City of Panama City	SR 77 Sidewalk & Stormwater Improvements	\$3,852,371	55	54

### **TPO, TCC and CAC BY-LAWS**

The TPO approved Resolution Bay 24-11 Amending the Bay County Transportation Planning Organization and Advisory Committee Bylaws.

### **LONG RANGE TRANSPORTATION PLAN**

The TPO approved Resolution BAY 24-06 Adopting the Scope of Services for the Bay County TPO 2050 Long Range Transportation Plan Update. This action was recommended to begin the Long Range Transportation Plan update as soon as possible in order to meet the June 16, 2026 adoption date.

The Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members. The TCC volunteers were Eddie Cook, Keith Bryant, Cliff Johnson, and Clint Murphy. The CAC volunteers were Paul Bohac and James Pretlow. Mr. Cook and Mr. Pretlow were not in attendance and will be contacted to confirm their willingness to serve on the committee. This action was recommended to provide oversight, review, and comment on the 2050 Long Range Transportation Plan products prior to being presented to the full TPO, TCC, and CAC.

### **ADD ON – LETTER TO DISTRICT SECRETARY**

The TPO approved a motion to follow through on a request from the Citizen’s Advisory Committee (CAC) to have the Chair sign a letter to the FDOT District 3 Secretary requesting that the Department investigate the possibility of installing additional signage on the eastbound right lane of the Thomas Drive Bridge flyover to alert motorists that the lane is ending. This was requested due to the safety concerns that were expressed by the CAC in the earlier meeting.

### **TRANSIT ACTION ITEMS**

The TPO Approved Resolution Bay 24-12 authorizing the surplus of the commercial land site located on Douglas Road.

The TPO requested to have a Governance Transit Committee meeting before the next TPO meeting in June.

The next regular Bay County TPO meeting will be held on **June 26, 2024**. The TCC will meet at 11:00 a.m., the CAC at 1:30 p.m., and the TPO at 3:30 p.m. All meetings will be held at the Bay County Transit Office, 1010 Appointment of Bay County TPO 2050 Long Range Transportation Plan Steering Committee Members- Cone Ave Panama City, FL 32401.



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

P.O. Box 11399, Pensacola, FL • 32524-1399  
P: 850.332.7976 • 1.800.226.8914 • F: 850.637.1923 | [www.ecrc.org](http://www.ecrc.org)

April 26, 2024

Phillip Gainer, District Secretary  
Florida Department of Transportation  
P. O. Box 607  
Chipley, FL 32429

RE: Request for Signage on Thomas Drive Bridge

Dear Secretary Gainer:

At its April 24, 2024 meeting the Bay County Transportation Planning Organization approved a motion to request FDOT to investigate placing additional signage on the eastbound right lane of the Thomas Drive flyover to alert motorists that the lane is ending.

This request was brought to the TPO's attention by the Citizens' Advisory Committee at their meeting on the same day. The request was expressed for safety concerns and the TPO agreed to bring this to your attention.

Please consider this request and advise our staff of the feasibility of this measure.

Sincerely,

A handwritten signature in blue ink that reads "Pamn Henderson".

Pamn Henderson  
Bay County TPO Chair  
Callaway Mayor

CC: Bryant Paulk, Urban Liaison,  
Austin Mount, CEO, ECRC



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

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This request was brought to the TPO's attention by the Citizens' Advisory Committee at their meeting on the same day. The request was expressed for safety concerns and the TPO agreed to bring this to your attention.

Please consider this request and advise our staff of the feasibility of this measure.

Sincerely,

A handwritten signature in blue ink that reads "Pamn Henderson".

Pamn Henderson  
Bay County TPO Chair  
Callaway Mayor

CC: Bryant Paulk, Urban Liaison,  
Austin Mount, CEO, ECRC

December 22, 2023

The Honorable Pamn Henderson, Chairwoman  
Bay County Transportation Planning Organization  
Emerald Coast Regional Council  
Post Office Box 11399  
Pensacola, Florida 32524

Dear Chairwoman Henderson:

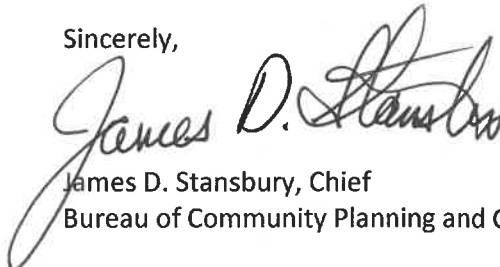
Thank you for submitting the Bay County Transportation Planning Organization (TPO) Transportation Improvement Program (TIP) for fiscal years 2023/2024 through 2027/2028. In accordance with Section 339.175(8)(g), Florida Statutes, the Florida Department of Commerce (FloridaCommerce) reviews each TPO's annual TIP for consistency with the comprehensive plans of affected local governments for the purpose of identifying projects that are inconsistent with those plans.

Consistency of the TIP with local government comprehensive plans is important: transportation projects developed with federal aid require consistency with local plans to the extent feasible; and inclusion of TIP projects in local government comprehensive plans serves as an acknowledgement of those local governments' support for the projects.

Our review of the Bay County TPO TIP indicates that it is consistent with the comprehensive plans for each of the TPO's member local governments.

We appreciate your ongoing efforts to coordinate with your member local governments to ensure that the transportation projects in your TIP are consistent with local government comprehensive plans. Should you have any questions concerning this determination or the review process, please contact Matt Preston, Planning Analyst, by telephone at (850) 717-8490, or by email at [matt.preston@commerce.fl.gov](mailto:matt.preston@commerce.fl.gov).

Sincerely,



James D. Stansbury, Chief  
Bureau of Community Planning and Growth

JDS/mp

cc: Austin Mount, Chief Executive Officer, Bay County Transportation Planning Organization



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

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## **MEETING NOTICE**

**MEETING DATE:** Wednesday, February 21, 2024  
**FROM:** Jill Nobles, TPO Staff  
**RE:** **Transportation Alternatives (TA) Set-Aside Application Review Workshop**

The Bay County Transportation Planning Organizations has scheduled a meeting for the TA Set-Aside Application Review Workshop for **Wednesday, February 21, 2024, at 11:00 a.m. via GoToMeeting.**

### **Agenda**

- A. **Introductions and Welcome** – Angela Bradley, TPO Staff
- B. **Overview of TA Program** – Angela Bradley, TPO Staff
- C. **Review of Submitted TA Applications** – Angela Bradley, TPO Staff
- D. **Discussion**– All
- E. **Adjourn**

Meeting access via computer, table, or smartphone:  
<https://meet.goto.com/ECRC-PensacolaConference>

Meeting access via phone:  
1 (646) 749-3122  
Access Code: 860-454-141



Pamn Henderson  
Chair

Robert Carroll  
Vice Chair

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April 25, 2024

Mr. Mark Brock, Transportation Planning Manager  
FDOT District 3 Planning  
P. O. Box 607  
Chipley FL 32428-0607

RE: Amendment to the FY 2024-2028 Transportation Improvement Program (TIP)

Dear Mr. Brock:

At the April 24<sup>th</sup> Bay County TPO meeting, the TPO passed Resolution 24-08 to amend the following project in the FY 24-28 TIP.

Amends Project ID 4536011 to add the Planning Study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue in FY 2024/2025 for a total cost of \$406,000.

The signed resolution and amended TIP page are attached. If you have any questions, please contact Mr. Gary Kramer at 1-800-226-8914, ext 219, or [gary.kramer@ecrc.org](mailto:gary.kramer@ecrc.org)

With Sincere Appreciation,

A handwritten signature in black ink, appearing to read "Mary Beth Washnock", written over a horizontal line.

Mary Beth Washnock  
Transportation Manager

Attachments:

1. Resol08ution 24-08
2. Amended FY 2024-2028 TIP Page

Copies to:

Bryant Paulk – Milton Operations Center  
Aleah Smith, FDOT District 3

## RESOLUTION BAY 24-08

### A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION AMENDING THE FY2024-2028 TRANSPORTATION IMPROVEMENT PROGRAM

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**WHEREAS**, the Bay County Transportation Planning Organization (TPO) is the metropolitan planning organization designated by the governor of Florida as being responsible for carrying out a continuing, cooperative, and comprehensive transportation planning process for the Bay County Metropolitan Planning Area; and

**WHEREAS**, the Transportation Improvement Program (TIP) is adopted annually by the TPO and submitted to the governor of State of Florida, the Federal Transit Administration, and through the State of Florida to the Federal Highway Administration; and

**WHEREAS**, the TIP is periodically amended to maintain consistency with the Florida Department of Transportation Work Program; and

**WHEREAS**, authorization for federal funding of projects within an urbanized area cannot be obtained unless the projects are included in the TPO's TIP; and

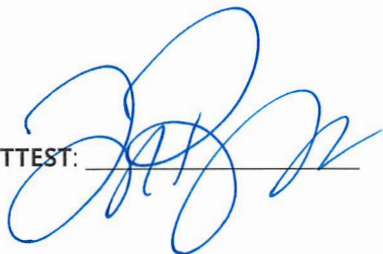
**WHEREAS**, the Bay County Transportation Planning Organization (TPO) believes that the amendment listed below will support the performance targets established by the state and supported by the TPO;

**NOW, THEREFORE, BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION THAT:**

The TPO amends the FY 2024-2028 Transportation Improvement Program for cost increase to add the planning study for Panama City Rails with Trails from 23<sup>rd</sup> Street to Frankford Avenue in FY 2024/2025 at a total cost of \$406,000.

Passed and duly adopted by the Bay County Transportation Planning Organization on this 24<sup>th</sup> day of April 2024.

ATTEST: \_\_\_\_\_



**BAY COUNTY TRANSPORTATION  
PLANNING ORGANIZATION**

BY: \_\_\_\_\_

  
Pam Henderson, Chair

4536011

PANAMA CITY RAILS WITH TRAILS

Non-SIS



Work Summary: BIKE PATH/TRAIL

From: 23RD STREET

To: FRANKFORD AVENUE

Lead Agency: FDOT

Length: 2.149 MI

LRTP #: Final Report p. F-9

Phase	Fund Source	2023/24	2024/25	2025/26	2026/27	2027/28	Total
PLN	LF	0	202,500	0	0	0	202,500
PLN	TALL	0	203,500	0	0	0	203,500
Total		0	406,000	0	0	0	406,000

Prior Cost < 2023/24: 0

Future Cost > 2027/28: 0

Total Project Cost: 406,000

Project Description: TPO Transportation Alternatives Project Priority #1 in FY 2024-2028.  
Bike Path/Trail along Bayline Railroad from 23rd Street to Frankford Avenue.  
LAP with the City of Panama City.

FLORIDA DEPARTMENT OF TRANSPORTATION  
**MPO JOINT CERTIFICATION STATEMENT**

525-010-05c  
 POLICY PLANNING  
 02/18

Pursuant to the requirements of 23 U.S.C. 134(k)(5) and 23 CFR 450.334(a), the Department and the MPO have performed a review of the certification status of the metropolitan transportation planning process for the Bay County TPO with respect to the requirements of:

1. 23 U.S.C. 134 and 49 U.S.C. 5303;
2. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 C.F.R. Part 21
3. 49 U.S.C. 5332 prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity;
4. Section 1101(b) of the FAST Act and 49 C.F.R. Part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects;
5. 23 C.F.R. Part 230 regarding the implementation of an equal employment opportunity program on Federal and Federal-aid highway construction contracts;
6. The provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and the regulations found in 49 C.F.R. Parts 27, 37, and 38;
7. The Older Americans Act, as amended (42 U.S.C. 6101) prohibiting discrimination on the basis of age in programs or activities receiving Federal financial assistance;
8. Section 324 of 23 U.S.C. regarding the prohibition of discrimination on the basis of gender; and
9. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 C.F.R. Part 27 regarding discrimination against individuals with disabilities.

Included in this certification package is a summary of noteworthy achievements by the MPO, attachments associated with these achievements, and (if applicable) a list of any recommendations and/or corrective actions. The contents of this Joint Certification Package have been reviewed by the MPO and accurately reflect the results of the joint certification review meeting held on February 2, 2024..

Based on a joint review and evaluation, the Florida Department of Transportation and the Bay County TPO recommend that the Metropolitan Planning Process for the Bay County TPO be certified.

DocuSigned by:

*Tim Smith, Director of Transportation Development*

Name: Tim Smith, P.E.

Title: Transportation Development Director

DocuSigned by:

*Austin Mount*

Name: Austin Mount

Title: Chief Executive Officer, Emerald Coast Regional Council

03/26/2024 | 3:17 PM EDT

Date

03/18/2024 | 4:55 PM EDT

Date



The Bay County TPO is staffed by the Emerald Coast Regional Council (ECRC), a regional entity providing professional planning, coordinating, and advisory services to local governments, state and federal agencies, and the public to preserve and enhance quality of life in northwest Florida.

ECRC is working to ensure transportation planning is successfully advanced through an open, transparent process that offers in-person, and virtual attendee meetings that encourages productive discussion among board members, committee members and the public.

Meeting details are emailed out to board and committee members prior to meeting dates, and are subject to change. For updates and agendas, please visit [ecrc.org/BAYTPO](http://ecrc.org/BAYTPO)

If you are in need of special accommodations for meeting access in accordance with the Americans with Disabilities Act\*, please contact Leandra Meredith at [Leandra.Meredith@ecrc.org](mailto:Leandra.Meredith@ecrc.org)

For more information please contact [PublicInvolvement@ecrc.org](mailto:PublicInvolvement@ecrc.org).



# 2024

## TRANSPORTATION PLANNING ORGANIZATION MEETING SCHEDULE

### MEETING DATES

#### WEDNESDAYS

JANUARY 31<sup>ST</sup>

APRIL 24<sup>TH</sup>

JUNE 26<sup>TH</sup>

AUGUST 7<sup>TH</sup> (*TENTATIVE*)

NOVEMBER 6<sup>TH</sup>

### MEETING TIMES

CITIZENS ADVISORY COMMITTEE  
CAC 11:00 A.M.

TECHNICAL COORDINATING COMMITTEE  
TCC 1:30 P.M.

TRANSPORTATION PLANNING BOARD  
TPO 3:30 P.M.

### MEETING LOCATION

BAYWAY PUBLIC TRANSIT SYSTEM  
ADMINISTRATION AND MEETING FACILITY  
1010 CONE AVE, PANAMA CITY, FLORIDA 32401



SCAN QR CODE  
FOR AGENDAS

# **TRANSIT ACTION ITEMS**

# ENCLOSURE H

## **ENCLOSURE H ALL COMMITTEES**

**SUBJECT:** Appointment of a Member of the Bay County TPO Transit Sub-Committee

**ORIGIN OF SUBJECT:** City of Panama City Beach

**LOCAL GOVERNMENT ACTION NEEDED:** None

**BACKGROUND:** In April of 2017, the Bay County TPO created a subcommittee with a task of addressing a Request for Proposal (RFP) and Scope of Services for advertising services for the transit system. Since that time, the subcommittee has been instrumental in handling transit-specific agenda items between TPO meetings.

In 2023, the Bay County TPO elected to create a Governance Transit Committee (GTC) to provide oversight for efforts to establish a transit authority. It was decided that the membership of the GTC would be the same as that of the Transit Subcommittee, which currently has five members, with no alternates assigned.

**The current Transit Subcommittee/GTC membership includes:**

Mayor Pamn Henderson, Chair of the TPO and Sub-Committee (Callaway)  
Commissioner Tommy Hamm (Bay County)  
Commissioner Pat Person (Lynn Haven)  
Commissioner Josh Street (City of Panama City)  
Councilman Michael Jarman (City of Panama City Beach)

Following the April TPO meeting, staff received documentation from the City of Panama City Beach that Councilman Michael Jarman has been replaced on the TPO, thus creating a vacancy on the Sub-Committee and GTC. To maintain five seats on the Transit Subcommittee/GTC, staff requests the TPO nominate a replacement for Councilman Jarman to serve.

**Attached is the following:**

- Bay County TPO Roster

**RECOMMENDED ACTION:** Approval of a motion appointing a replacement member to the Bay County TPO Transit Subcommittee/Governance Transit Committee. This action is recommended to maintain a five-person membership on the Transit Subcommittee and the Governance Transit Committee. Please contact Mary Beth Washnock, TPO staff, at (850) 332-7976, Ext. 228 or [marybeth.washnock@wfrpc.org](mailto:marybeth.washnock@wfrpc.org) if additional information is needed.

## Board Membership

TITLE	NAME	ORGANIZATION	EMAIL	PHONE
Mayor	Pamn Henderson, <b>CHAIR</b>	City of Callaway	mayor@cityofcallaway.com	(850) 871-2444
Commissioner	Robert Carroll, <b>VICE-CHAIR</b>	Bay County Commission	rcarroll@baycountyfl.gov	(850) 248-8142
Commissioner	William Dozier	Bay County Commission	wdozier@baycountyfl.gov	(850) 248-8142
Commissioner	Tommy Hamm	Bay County Commission	thamm@baycountyfl.gov	(850) 248-8142
Commissioner	Doug Moore	Bay County Commission	dmoore@baycountyfl.gov	(850) 248-8142
Commissioner	Clair Pease	Bay County Commission	cpease@baycountyfl.gov	(850) 248-8142
Commissioner	David Griggs	City of Callaway	commissionergriggs@cityofcallaway.com	(850) 819-1951
Commissioner	Judy Vandergrift	City of Lynn Haven	comm_vandergrift@cityoflynnhaven.com	(850) 774-7390
Commissioner	Pat Perno	City of Lynn Haven	comm_perno@cityoflynnhaven.com	(850) 265-2121
Council Member	Jerry Smith	City of Mexico Beach	j.smith@mexicobeachgov.com	(229) 349-7528
Commissioner	Brian Grainger	City of Panama City	bgrainger@panamacity.gov	(850) 771-8835
Commissioner	Janice Lucas	City of Panama City	jucas@panamacity.gov	(850) 348-1583
Commissioner	Jenna Flint Haligas	City of Panama City	jhaligas@panamacity.gov	(850) 872-3001
Commissioner	Josh Street	City of Panama City	jstreet@panamacity.gov	(850) 872-3002
Mayor	Michael Rohan, Sr.	City of Panama City	mrohan@panamacity.gov	(850) 771-6974
Council Member	Mary Coburn	City of Panama City Beach	Mary.Coburn@pcbfl.gov	(850) 819-6593
Council Member	Paul Casto	City of Panama City Beach	paul.casto@pcb.gov	(850) 233-5018
Council Member	Stacie Galbreath	City of Parker	sgalbreath@cityofparker.com	(850) 871-4104
Commissioner	Cindy Hamre	City of Springfield	chamre@springfield.fl.gov	(850) 872-7570

# ENCLOSURE I

## **ENCLOSURE I**

### **TPO ONLY**

**SUBJECT:** Consideration of Resolution Bay 24-16 Approving Draft Bill Language for Proceeding with the Necessary Legislative Process for Creation of a New Independent Transit Authority

**ORIGIN OF SUBJECT:** Bay County Governance Transit Committee (GTC)

**LOCAL GOVERNMENT ACTION NEEDED:** Bay County Board of County Commissioners' (BOCC) and Bay County Transportation Planning Organization (TPO) Approval

**BACKGROUND:** On February 1, 2023, the TPO and BOCC entered into an interlocal agreement for creation of the Bay County Governance Transit Committee (GTC). The GTC operates as a county-wide transit policy committee, under the direction of the TPO and BOCC, to oversee preparation and evaluation of the Bay County Transit Governance Analysis (Governance Analysis) and to provide a forum to discuss the Governance Analysis.

Beginning with the June 13, 2023 GTC meeting, Bay County staff, intergovernmental affairs representatives, and consultants have worked together to form a local task force to conduct the necessary steps for drafting a legislative bill for inclusion in the legislative session. The GTC has been presented with the background of the Task Force members, a summary of coordination efforts, the required schedule for submittal of a bill, and the resulting draft legislative language to be submitted to the Office of Bill Drafting Services.

On June 3, 2024, the GTC met to consider recommending to the TPO and BOCC that the updated draft bill language be resubmitted to the Office of Bill Drafting Services for consideration and inclusion in the FY2025 Florida Legislative Session.

**Attached are the following:**

- Resolution Bay 24-16
- Draft Bill Language

**RECOMMENDED ACTION: Approval of Resolution Bay 24- approving draft bill language for proceeding with the necessary legislative process for the creation of a new independent transit authority.** Please contact Lamar Hobbs, Bay County Board of County Commissioners, at 850-248-8161 or [lhobbs@baycountyfl.gov](mailto:lhobbs@baycountyfl.gov), if additional information is needed.

## RESOLUTION BAY 24-16

### A RESOLUTION OF THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION (TPO) APPROVING DRAFT BILL LANGUAGE FOR PROCEEDING WITH THE NECESSARY LEGISLATIVE PROCESS FOR THE CREATION OF A NEW INDEPENDENT TRANSIT AUTHORITY

---

**WHEREAS**, on February 1, 2023, the TPO and Bay County Board of County Commissioners (BOCC) entered the Interlocal Agreement for Creation of the Governance Transit Committee (GTC); and

**WHEREAS**, the GTC operates as a county-wide transit policy committee, under the direction of the TPO and BOCC, to oversee the preparation and evaluation of the Bay County Transit Governance Analysis (Governance Analysis) and provide a forum to discuss the Governance Analysis; and

**WHEREAS**, Bay County staff, intergovernmental affairs representatives, and consultants have worked together to form a Local Bill Task Force (Task Force) to ensure the appropriate legal, financial, and intergovernmental affairs are in coordination with the creation of an independent transit agency and is defined in the draft legislative bill; and

**WHEREAS**, the Task Force, directed by Bay County staff, will continue support and the process for submitting the draft bill and finalization, public notice, necessary legislative procedures, and coordination with Bay County's Legislative Delegation for support and eventual consideration for the 2025 Florida Legislative session; and

**WHEREAS**, on June 3, 2024, draft legislative language reviewed by the Task Force, including the Bay County Legal Department, for the creation of a new independent transit authority for Bay County to be considered for inclusion in the January 2025 Florida Legislative session was presented to the GTC; and

**WHEREAS**, the GTC as the county-wide transit policy committee, recommends the BOCC and TPO approve the updated draft bill language as presented;

#### **NOW, THEREFORE BE IT RESOLVED BY THE BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION:**

The TPO approves draft bill language for proceeding with the necessary legislative process for the creation of a new independent transit authority.

Passed and duly adopted by the TPO this 26<sup>th</sup> day of June 2024.

**BAY COUNTY TRANSPORTATION  
PLANNING ORGANIZATION**

BY: \_\_\_\_\_  
Pamn Henderson, Chairperson

ATTEST: \_\_\_\_\_

1                   A bill to be entitled

2     An act relating to Bay County; providing definitions;

3     creating the Gulf Coast Transit Authority; providing

4     purpose; providing boundaries; providing for charter

5     amendments; providing for a board of directors;

6     providing membership, powers, functions, and duties of

7     the board; providing powers, functions, and duties of

8     the authority; prohibiting the collection of non-ad

9     valorem assessments;

10    prohibiting the authority from having ad valorem

11    taxing power; providing for the authority's fiscal

12    year; providing for the deposit of authority funds;

13    authorizing the authority to borrow money; providing

14    for bonds; providing for use of authority funds;

15    providing exemptions from taxes and assessments upon

16    certain properties and revenues; providing

17    requirements for recordkeeping, public meetings, and

18    public records; authorizing the board to adopt

19    policies and regulations; providing construction;

20    providing severability; providing an effective date.

21

22    Be It Enacted by the Legislature of the State of Florida:

23

24     Section 1. Definitions. -As used in this act, unless

25    otherwise specified:

26       (1) "Authority" means the Gulf Coast Transit Authority.

27       (2) "Bay County TPO" means the entity established by  
28 interlocal agreement between Bay County and the municipalities  
29 located within the county dated February 25, 2015, pursuant to  
30 section 163.01, Florida Statutes.

31       (3) "Board" and "board of directors," unless the context  
32 clearly indicates otherwise, mean the Gulf Coast Transit  
33 Authority Board of Directors.

34       (4) "County" means Bay County.

35       (5) "Director" means a member of the board of directors of  
36 and for the authority.

37       (6) "Mass transit" means a system used for the  
38 transportation of people and goods by means of a street railway,  
39 an elevated railway, a commuter railroad, a subway, a motor  
40 vehicle, a motor bus, a water transport, a ferry, and other  
41 transportation facilities whether now or hereafter invented, and  
42 including a complete system of tracks, stations, rolling stock,  
43 and other facilities necessary to effectuate passenger and goods  
44 conveyance. The term includes fixed route and demand-responsive  
45 transit systems.

46       Section 2. Authority; creation; boundaries; charter  
47 amendments. —

48       (1)       There is hereby created an independent special  
49 district for purposes of providing mass transit services to the  
50 citizens of Bay County, incorporating lands in Bay County

described in subsection (2), which shall be a public corporation having the powers, duties, rights, obligations, and immunities herein set forth, under the name of the Gulf Coast Transit Authority. The authority is organized and exists for the purposes and shall hold all powers set forth in this act and chapter 189, Florida Statutes.

(2) The lands to be included within the authority are all lands in Bay County, whether incorporated or unincorporated.

(3) The authority's charter may be amended only by special act of the Legislature.

Section 3. Purpose. —

(1) The purpose of the authority shall be to plan, finance, acquire, construct, operate, and maintain mass transit facilities and systems, together with such supplementary transportation assistance as may be necessary or advisable to service the mass transit needs within the territorial boundaries of the authority and of such areas with which the authority may contract for service.

(2) The purpose of the authority shall also be to provide for the consolidation of transit services in Bay County and to provide for the transition to a countywide transit system.

Section 4. Governing board; quorum; creation; employment of personnel; compensation; organization; commissioners' bond. —

(1) The business and affairs of the authority shall be conducted and administered by a board of seven voting directors,

and the presence of a majority of board members shall constitute a quorum for official business.

(a) The board shall consist of the following members:

1. The Board of County Commissioners of Bay County shall appoint two members of the board.

2. The City Council of the City of Panama City Beach shall appoint one member of the board.

3. The City Commission of the City of Panama City shall appoint one member of the board.

4. The City Commission of the City of Lynn Haven shall appoint one member of the board.

5. The City Commission of the City of Callaway shall appoint one member of the board.

6. The Board of the Bay County TPO shall appoint one member of the board.

All members shall be initially appointed by their respective boards for 2-year terms. Appointees other than the TPO appointee may serve consecutive terms if the appointing authority so elects. Appointees may be, but are not required to be, elected members of the appointing authority.

(b) In order to facilitate the consolidation of transit services in Bay County, arrange for initial funding of the authority, and transition to a countywide transit system, the board may rely on Bay County Transit staff, the Governance

101 Transit Committee of the Bay County TPO, and the appropriate  
102 staff of the Bay County TPO to provide support, policy  
103 recommendations, and strategic planning as requested.

104       (2)       The board may employ an executive director and  
105 authorize such other personnel as it deems necessary for the  
106 proper function and operation of the authority. The salaries of  
107 authority personnel, and any other wages, shall be determined by  
108 the board.

109       (3)       Each appointed member of the board shall assume office  
110 10 days following the member's appointment. Annually, within 60  
111 days after the appointment of new members of said board, the  
112 members shall organize by electing from their number a chair, a  
113 vice chair, a secretary, and a treasurer. However, the same  
114 member may be both secretary and treasurer.

115       (4)       The directors shall receive payment for actual  
116 expenses incurred while performing the duties of their office in  
117 accordance with general law governing per diem for public  
118 officials. Directors may not receive compensation for their  
119 services.

120       (5)       Each director, upon taking office and in accordance  
121 with chapter 189, Florida Statutes, shall execute to the  
122 Governor for the benefit of the authority a bond conditioned  
123 upon the faithful performance of the duties of the director's  
124 office. The premium for such bonds shall be paid from the funds  
125 of the authority.

126       Section 5. Powers; functions; and duties. —

127       (1)       The authority shall have all powers to carry out the  
128 purposes of this act and the functions and duties provided for  
129 herein, including the following powers, which shall be in  
130 addition to and supplement any other privileges, benefits, and  
131 powers granted by this act or general law:

132       (a)       To adopt bylaws for the regulation of the affairs and  
133 the conduct of the business of the authority. The bylaws shall  
134 provide for quorum and voting requirements, maintenance of  
135 minutes and other official records, and preparation and adoption  
136 of an annual budget.

137       (b) To study, plan, design, establish, acquire, construct,  
138 own, lease, operate, manage, maintain, dispose of, improve, and  
139 expand the mass transit facilities and services within the  
140 boundaries of the authority.

141       (c) To execute all contracts and other documents, adopt  
142 all proceedings, and perform all acts determined by the board as  
143 necessary or advisable to carry out the purposes of this act.  
144 The chair, vice chair, or executive director shall execute  
145 contracts and other documentation on behalf of the authority.

146       (d) To fix, alter, levy, collect, and enforce rates,  
147 fares, fees, charges, penalties, and fines from persons or  
148 property, or both, for the provision and use of services,  
149 facilities, and products of the authority or to pay the  
150 operating or financing costs of the authority's facilities and

151    services that are available to potential users.

152        (e) To contract for the service of engineers, accountants,  
153    attorneys, and other experts or consultants and such other  
154    agents as the board may require or deem appropriate from time to  
155    time.

156        (f) To acquire such lands and rights and interests  
157    herein; to acquire such personal property as the authority may  
158    deem necessary and appropriate in connection with the  
159    acquisition, ownership, expansion, improvement, operation, and  
160    maintenance of the authority's facilities; and to hold and  
161    dispose of all real and personal property under its control.

162        (g) To lease or rent any of its easements, real property  
163    interests, or facilities to other mass transit providers that  
164    are owned by a municipality, county, or special district, that  
165    hold a franchise from a municipality or county, when such lease  
166    or rental is for joint use by the authority and the other  
167    provider.

168        (h) To exercise exclusive jurisdiction, control, and  
169    supervision over the authority's services and facilities and to  
170    make and enforce such rules and regulations for the maintenance,  
171    management, and operation of the authority and its facilities  
172    and services as may be, in the judgment of the board, necessary  
173    or desirable for the efficient operation of the authority in  
174    accomplishing the purposes of this act.

175        (i)        To enter into interlocal agreements or join with any

176 other general or special purpose local governments, public  
177 agencies, or authorities in the exercise of common powers.

178 (j) To accomplish construction directly or by letting  
179 contracts to other entities, whether public or private, for all  
180 or any part of the construction of improvements to the  
181 authority's facilities as determined by the board in accordance  
182 with applicable law.

183 (k) To apply for and accept grants, loans, and subsidies  
184 from any governmental entity for the acquisition, construction,  
185 operation, and maintenance of the authority's facilities and  
186 services and to comply with all requirements and conditions  
187 imposed in connection therewith.

188 (l) To receive and accept from any federal, state, or  
189 local sources grants, loans, or contributions for or in the aid  
190 of the planning, construction, reconstruction, operation,  
191 promotion, or financing of the authority's facilities or  
192 services and to receive and accept aid, contributions, or loans  
193 from any other source of money, labor, or other things of value,  
194 to be held, used, and applied only for the purpose for which the  
195 grants, contributions, or loans may be made.

196 (m) To adopt a budget in accordance with applicable law  
197 and to appropriate and expend revenue in accordance with that  
198 budget.

199 (n) To purchase or assume ownership, lease, operation,  
200 management, or control of any publicly or privately-owned mass

201 transit facilities, including the assumption, defeasance, or  
202 payment of the financial liabilities associated with such  
203 facilities.

204 (o) To divide the authority facilities into separate  
205 units, benefit areas, or subsystems for the purpose of setting rates,  
206 fees, or charges; for  
207 accounting or financing improvements or additions; or for any  
208 other purpose.

209 (p) To appoint advisory boards and committees to assist  
210 the board in the exercise and performance of the powers and  
211 duties provided in this act.

212 (q) To sue and be sued in the name of the authority and to  
213 participate as a party in any civil, administrative, or other  
214 action.

215 (r) To adopt and use a seal and authorize the use of a  
216 facsimile thereof.

217 (s) To employ or contract with any public entity or person  
218 to manage and operate the authority and its facilities, or any  
219 portion thereof, upon such terms as the board deems appropriate.

220 (t) Subject to such provisions and restrictions as may be  
221 set forth in any financing documents, to sell or otherwise  
222 dispose of the authority's facilities, or any portion thereof,  
223 upon such terms as the board deems appropriate, and to enter  
224 into acquisition or other agreements to affect such  
225 dispositions.

226       (u) To acquire by purchase, gift, devise, or otherwise,  
227   and to dispose of, real or personal property or any estate  
228   therein.

229       (v) To provide such deferred compensation, retirement  
230   benefits, or other benefits and programs as the board deems  
231   appropriate.

232       (w) To maintain an office or offices at such place or  
233   places as the board may designate from time to time.

234       (x) To hold, control, and acquire by donation or purchase,  
235   or to dispose of any public easements, dedications to public  
236   use, platted reservations for public purposes, or any  
237   reservations for those purposes authorized by this act and to  
238   make use of such easements, dedications, and reservations for  
239   the purposes authorized in this act.

240       (y) To lease, as lessor or lessee, to or from any person,  
241   firm, corporation, association, or body, public or private,  
242   facilities or property of any nature to carry out the purposes  
243   authorized in this act.

244       (z) To borrow money and issue bonds, certificates,  
245   warrants, notes, obligations, or other evidence of indebtedness.

246       (aa) To invest its money in such investments as directed  
247   by the board in accordance with state law. Such investments  
248   shall be consistent in all instances with the applicable  
249   provisions of the financing documents.

250       (bb) To purchase such insurance as the authority deems

251     appropriate.

252            (cc) To develop transportation plans and to coordinate the  
253     authority's planning and programs with those of appropriate  
254     municipal, county, state, special district, and federal agencies  
255     and other political subdivisions of the state.

256            (dd) To market and promote the authority and its  
257     facilities and services.

258            (ee) To do all acts and to exercise all powers necessary,  
259     convenient, incidental, implied, or proper, both within and  
260     outside the boundaries of the authority, in connection with any  
261     of the powers, duties, obligations, or purposes authorized by  
262     this act, general law, or any interlocal agreement entered into  
263     by the authority.

264            (ff) To prescribe and adopt necessary rules and  
265     regulations consistent with the provisions of this act.

266            (2)        In exercising the powers conferred by this act, the  
267     board shall act by resolution or motion made and adopted at a  
268     duly noticed and publicly held meetings in conformance with  
269     applicable law.

270            (3)        The provisions of chapter 120, Florida Statutes, shall  
271     not apply to the authority.

272            (4)        Nothing herein is intended to or shall be construed to  
273     limit the power of local self-government of the county or  
274     conflict with the Constitution of the State of Florida.

275            (5)        The authority's planning requirements shall be as set

276    forth in this act and chapter 189, Florida Statutes.

277        (6)        Requirements for financial disclosure, meeting  
278    notices, reporting, public records maintenance, and per diem  
279    expenses for directors, officers, and employees shall be as set  
280    forth in this act and chapters 112, 119, 189, and 286, Florida  
281    Statutes.

282        Section 6. ~~Non-ad valorem assessments. The authority is~~  
283    ~~authorized to levy and enforce the collection of non-ad valorem~~  
284    ~~assessments in accordance with chapters 189 and 197, Florida~~  
285    ~~Statutes.~~ The authority shall have no ad valorem taxing or non-ad  
286    valorem assessment power.

287        Section 7. Fiscal year. ~~The authority's~~ fiscal year shall  
288    begin on October 1 and end on September 30.

289        Section 8. Authority funds. ~~All funds of the authority~~  
290    shall be deposited in qualified public depositories in  
291    accordance with chapter 280, Florida Statutes.

292        Section 9. Authority to borrow money; procedures and  
293    requirements for the issuance of bonds. ~~—~~

294        (1)        The board shall have the power and authority to borrow  
295    money or issue other evidences of indebtedness for the purposes  
296    of the authority in accordance with chapter 189, Florida  
297    Statutes. The board shall by resolution authorize the issuance  
298    of general obligation bonds payable from any lawful sources for  
299    construction of capital improvements or expansion purposes of  
300    the transit services that the authority exists to provide,

301    subject to a referendum of the qualified electors of the  
302    authority in accordance with the requirements of general law.

303            (2) The authority is prohibited from lending its credit to  
304    corporations, associations, partnerships, or persons.

305            (3) The authority may finance or refinance the  
306    acquisition, construction, expansion, and improvement of such  
307    facilities relating to a governmental function or purpose  
308    through the issuance of its bonds, notes, or other obligations  
309    under this section or as otherwise authorized by law. The  
310    authority has all the powers that are necessary to finance, own,  
311    operate, or manage the public facility, including, without  
312    limitation, the power to establish rates, charges, and fees for  
313    products or services provided by it; the power to sell or finance all  
314    or a portion of  
315    such facility; and the power to contract with a public or  
316    private entity to manage and operate such facilities or to  
317    provide or receive facilities, services, or products.

318            (4) The authority may also issue bond anticipation notes  
319    in connection with the authorization, issuance, and sale of  
320    bonds. The bonds may be issued as serial bonds or as term bonds  
321    or both. The authority may issue capital appreciation bonds or  
322    variable rate bonds. Any bonds, notes, or other obligations must  
323    be authorized by resolution of the authority and bear the date;  
324    mature at the time, not exceeding 40 years from their respective  
325    dates; bear interest at the rate; be payable at the time; be in

326 the denomination; be in the form; carry the registration  
327 privileges; be executed in the manner; be payable from the  
328 sources and in the medium or payment and at the place; and be  
329 subject to the terms of redemption, including redemption prior  
330 to maturity, as the resolution may provide. If any officer whose  
331 signature, or a facsimile of whose signature, appears on any  
332 bonds, notes, or other obligations ceases to be an officer  
333 before the delivery of the bonds, notes, or other obligations,  
334 the signature or facsimile is valid and sufficient for all  
335 purposes as if he or she had remained in office until the  
336 delivery. The bonds, notes, or other obligations may be sold at  
337 public or private sale for such price as the authority shall  
338 determine in accordance with chapter 189, Florida Statutes.  
339 Pending preparation of the definitive bonds, the authority may  
340 issue interim certificates, which shall be exchanged for the  
341 definitive bonds. The bonds may be secured by a form of credit  
342 enhancement, if any, as the authority deems appropriate. The  
343 bonds may be secured by an indenture of trust or trust  
344 agreement. In addition, the authority may delegate to an  
345 officer, official, or agent of the authority as the governing  
346 body of the authority may select, the power to determine the  
347 time; manner of sale, public or private; maturities; rate of  
348 interest, which may be fixed or may vary at the time and in  
349 accordance with a specified formula or method of determination;  
350 and other terms and conditions as may be deemed appropriate by

351 the officer, official, or agent so designated by the governing  
352 body of the authority. However, the amount and maturity of the  
353 bonds, notes, or other obligations and the interest rate of the  
354 bonds, notes, or other obligations must be within the limits  
355 prescribed by the governing body of the authority and its  
356 resolution delegating to an officer, official, or agent the  
357 power to authorize the issuance and sale of the bonds, notes, or  
358 other obligations.

359       (5)       Bonds, notes, or other obligations issued under this  
360 section may be validated as provided in chapter 75, Florida  
361 Statutes.

362       (6)       The accomplishment of the authorized purposes of the  
363 authority is in all respects for the benefit of the people of  
364 the state, for the increase of their commerce and prosperity,  
365 and for the improvement of their health and living conditions.  
366 Since the authority will perform essential governmental  
367 functions in accomplishing its purposes, the authority is not  
368 required to pay any taxes or assessments of any kind whatsoever  
369 upon any property acquired or used by the authority for such  
370 purposes or upon any revenues or other income at any time  
371 received by the authority. The authority shall be exempt from  
372 all taxation, licenses, fees, or other charges of any kind  
373 imposed by the state, the county, any municipality, any  
374 political subdivision, any taxing district, or any other public  
375 agency or body of the state. The bonds, notes, and other

376 obligations of the authority, their transfer, and the income  
377 therefrom, including any profits made on the sale thereof, are  
378 at all times free from taxation of any kind by the state or by  
379 any political subdivision or other agency or instrumentality  
380 thereof. The exemption granted in this paragraph is not  
381 applicable to any tax imposed by chapter 220, Florida Statutes,  
382 on interest, income, or profits on debt obligations owned by  
383 corporations.

384       Section 10. Board action; compliance with open government  
385 laws and public records laws; authority to adopt policies and  
386 regulations. —

387       (1) A record shall be kept of all meetings of the board,  
388 and, in such meetings, a majority vote of the directors,  
389 providing that a quorum is present, shall be necessary for any  
390 affirmative action by the board.

391       (2) The board shall comply with chapter 286, Florida  
392 Statutes, to preserve the right of the people to attend public  
393 meetings.

394       (3) The board shall comply with the public records laws  
395 set forth in chapter 119, Florida Statutes, to preserve the  
396 right of the people to access public records.

397       (4) The board may adopt policies and regulations not  
398 inconsistent with any portion of this act or chapter 189,  
399 Florida Statutes, as it may deem necessary for the transaction  
400 of its business and in implementing and carrying out the

401 provisions of this act. The board shall have authority to  
402 provide all things necessary for the operation of transit  
403 services in the authority.

404       Section 11. Notwithstanding any provision in this act to  
405 the contrary, neither this act nor the creation of the authority  
406 shall have any effect on the powers, duties, rights,  
407 obligations, and immunities of any county, municipality, or  
408 special district. This act is intended to comply with the  
409 provisions of Art. VIII, Section 4, of the Florida Constitution  
410 regarding transfer of powers.

411       Section 12. In the event that any part of this act should  
412 be held void for any reason, such holding shall not affect any  
413 other part thereof.

414       Section 13. This act shall take effect upon becoming a  
415 law.

**BAY COUNTY GOVERNANCE TRANSIT COMMITTEE**  
**EMERALD COAST REGIONAL COUNCIL (Designated staff)**  
**Bayway Administration Facility, 1010 Cone Ave, Panama City, FL 32401**  
**Monday, June 03, 2024**

**MEMBERS IN ATTENDANCE:**

Pamn Henderson, Chair	City of Callaway
Josh Street	Panama City Commission
Pat Perno	City of Lynn Haven

**MEMBERS NOT IN ATTENDANCE:**

Tommy Hamm	Bay County Commission
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**OTHERS IN ATTENDANCE:**

Lamar Hobbs	Bay County Transit
Donna Green	FDOT
Harrison Neilly	Transdev
Trey Kolmetz	Transdev
Shannon Borst	Transdev
Gene Keen	Bay County Transit
Gerri Parker	The Beacon of Bay Co.
Jodi Moore	The Beacon of Bay Co.
Paul Casto	Panama City Beach
David Griggs	Callaway
Burnie Thompson	The People

**Virtual Attendance:**

Rob Schiffer	
Dereck Breun	
Ashley Stukey	Bay County

**EMERALD COAST REGIONAL COUNCIL STAFF:**

Mary Beth Washnock  
Tiffany Bates  
**Virtual Attendance:**  
Gary Kramer  
Jill Nobles  
Gabrielle McVoy

**CALL TO ORDER / INVOCATION / PLEDGE – Chairperson Pamn Henderson**

The meeting was called to order.

## **APPROVAL OF AGENDA**

**Commissioner Street moved to approve the agenda. Commissioner Perno seconded the motion, and it was unanimously approved.**

## **PUBLIC FORUM:**

Jodi Moore asked what benefits would come from this authority and inquired about the language that suggested the acquirement of personal property. Ashley Stukey stated that any language that was concerning could be amended, and that the authority has no intent of taking personal property. Ashley Stukey stated that the purpose is to consolidate the various revenue streams that come from the state.

Bernie Thompson asked who was on the task force. Pamn Henderson stated that this process started around a year ago and that there were various stakeholders involved in the process. Pamn Henderson explained that there was a hired consultant, whose contract has since expired, that assisted on the creation of the task force. **Bernie Thompson made a public record request for the names of the people on the task force.** Chair Henderson stated that staff would try to figure out who that public record request would need to go to since the consultant's job with facilitating the bill was complete. Ashley Stuckey explained that the goal of the creation of the Transit Authority would be to get demand and fixed route services under one entity. Bernie Thompson thanked Ashley Stuckey and Chair Henderson for the clarification.

## **ACTION ITEMS:**

1. **ENCLOSURE A – Consideration of Resolution GTC 24-01 Recommending the Bay County TPO and the Bay County Board of County Commissioners Approve Draft Bill Language for Proceeding with the Necessary Legislative Process for Creation of a New Independent Transit Authority – Ashley Stukey, Bay County BOCC**

Ashley Stukey presented and asked the GTC to recommend that the TPO and the Bay County Board of County Commissioners for approval to move forward with the necessary legislative process for creation of a new independent transit authority.

Commissioner Street suggested changing the language to state that the representatives do not necessarily need to be elected officials and that that determination would be up to the local government. The committee discussed amending the language to state that one of the two members selected to be on the authority did not have to be an elected official. There was discussion about how to move the process forward with the amendment to the membership requirements. Commissioner Street stated that he wanted to move the process forward with their amendment and send the recommendation to the Bay County BOCC and Bay County TPO for approval.

**Commissioner Street moved to recommend the Bay GTC Chair sign Resolution GTC 24-01 recommending the Bay County TPO and the Bay County Board of County Commissioners approve draft bill language with the recommended changes to the board seats and to proceed with the necessary legislative process for creation of a new independent transit authority. Commissioner Perno seconded the motion, and it was unanimously approved.**

## **ADJOURNMENT**

*There being no further business, the meeting was adjourned.*

*Public participation is solicited without regard to race, color, national origin, sex, age, religion, disability, or family status. Reasonable accommodations for access will be made in accordance with the American with Disabilities Act and for languages other than English. Please notify ECRC Public Involvement of any special requirements or requests at [publicinvolvement@ecrc.org](mailto:publicinvolvement@ecrc.org) or email Leandra Meredith at [Leandra.Meredith@ecrc.org](mailto:Leandra.Meredith@ecrc.org). You may also call 1800-226-8914 or 1-800-955-8771 for TTY-Florida. All requests should be made at least 48 hours in advance.*

*Introduzca la participación del público se solicita, sin distinción de raza, color, origen nacional, sexo, edad, religión, discapacidad o estado familiar. La OPC hará arreglos razonables para el acceso a esta reunión de acuerdo con el Americans with Disabilities Act, y para los requisitos de idioma que no sea Inglés. Notifique a la Ada Clark ([ada.clark@ecrc.org](mailto:ada.clark@ecrc.org)) de los requisitos de acceso o el idioma en el 850-332-7976 ext. 227 o 1-800-955-8771 para TTY-Florida al menos 48 horas de antelación.*

# TRANSIT UPDATE

# LEGAL UPDATE

# ADJOURNMENT